



**BATTLE GROUND CITY COUNCIL STUDY SESSION MINUTES**  
**JUNE 6, 2016**

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The study session of the Battle Ground City Council was called to order at 6:00 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1<sup>st</sup> Street, Battle Ground, Washington.

**COUNCIL:** Mayor Johnson, Council members Dalesandro, Regan, Bowman and Phelps.

**ABSENT:** Council member Ganley.

**PRESENT:** City Manager Jeff Swanson, Finance and Information Service Director Maggie Smith, Public Works Director Scott Sawyer, Parks and Recreation Director Debbi Hanson, Community Development Director Erin Erdman, Chief of Police Bob Richardson, City Attorney Scott Anders, Executive Assistant Bonnie Gilberti and Deputy City Clerk Tamara Gunter.

**STUDY SESSION:** City Council Goals and Priorities Workshop

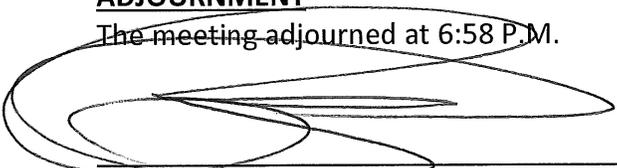
Presented by City Manager Jeff Swanson.

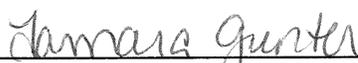
Summary: Review of March 26, 2016 workshop facilitated by Dr. Carolyn Long, Associate Professor at Washington State University – Vancouver.

Council and City Manager discussed workshop outcomes, and core values and goals identified during the workshop.

**ADJOURNMENT**

The meeting adjourned at 6:58 P.M.

  
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Philip Johnson  
Mayor

  
\_\_\_\_\_  
Tamara Gunter  
Deputy City Clerk

Date of approval by the City Council:

June 27, 2016



**BATTLE GROUND CITY COUNCIL MEETING MINUTES  
JUNE 6, 2016**

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The regular meeting of the Battle Ground City Council was called to order at 7:01 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1<sup>st</sup> Street, Battle Ground, Washington.

Deputy City Clerk Tamara Gunter called the roll. The following were:

**COUNCIL:** Mayor Johnson, Council members Bowman, Dalesandro, Regan, and Phelps.

**ABSENT:** Council member Ganley.

**PRESENT:** City Manager Jeff Swanson, Chief of Police Bob Richardson, Finance and Information Services Director Maggie Smith, Public Works Director Scott Sawyer, Community Development Director Erin Erdman, Parks and Recreation Director Debbi Hanson, Fire District No. 3 Chief Steve Wrightson, City Attorney Scott Anders, Human Resources Generalist Lorna Ingenthron, Executive Assistant Bonnie Gilberti, Associate Civil Engineer Ryan Jeynes and Deputy City Clerk Tamara Gunter.

**PRESS:** None.

**MOTION:** Council member Bowman moved to excuse Council member Ganley from tonight's meeting.

**SECOND:** Council member Dalesandro.

**VOTE:** Motion carried.

**SUMMARY REPORTS**

**7:02 P.M.**

Council members reported on the following:

Councilmember Regan

- ❖ Mosquito Control Board meeting

Councilmember Dalesandro

- ❖ Reminded Mayor Johnson that he will need to attend the next C-TRAN board meeting as the alternate as he is unable to attend

Deputy Mayor Phelps

- ❖ Memorial Day ceremony at the Veterans Memorial
- ❖ Ribbon cutting ceremony for the Kaiser Permanente medical office

Councilmember Bowman

- ❖ Discovery Clean Water Alliance meeting

**Mayor's Report**

**7:11 P.M.**

- ❖ Battle Ground Health Care presentation

**Additional Business**

No additional business items were added.

**City Manager Report**

- ❖ Recognized the efforts of staff and council for their work on the Memorial Day event
- ❖ Reminded Council that they would need to appoint an alternate to CREDC due to the resignation of Councilmember Lamb

**CITIZEN COMMUNICATIONS**

**7:21 P.M.**

No communications were received.

**CONSENT AGENDA**

**7:22 P.M.**

- A. Minutes of the May 16, 2016 Study Session.
- B. Minutes of the May 16, 2016 Council Meeting.
- C. Payroll vouchers dated 05/25/2016, #28156 through #28164, in the amount of \$5,737.43 and direct deposits in the amount of \$159,923.20.
- D. Claim Vouchers dated 05/06/2016, #79415 through #79463, in the amount of \$262,087.82.
- E. Claim Vouchers dated 05/13/2016, #79464 through #79484, in the amount of \$192,479.76.
- F. Approval of De Lage Landen Public Finance agreement for telephone system lease.

**MOTION: Council member Bowman moved to approve the consent agenda as presented.**

**SECOND: Council member Regan.**

**VOTE: Motion carried.**

**PUBLIC HEARING**

**7:22 P.M.**

**2017 – 2022 Six Year Transportation Improvement Program (TIP): Second Presentation/Public Hearing**

Presented by Public Works Director Scott Sawyer.

Summary: Council received a presentation and accepted testimony on the proposed six year TIP.

**Mayor Johnson opened the public hearing at 7:24 p.m.**

Hanh Lee

Mr. Lee stated that he was a consultant representing the Achen's and was here to speak about the study he conducted regarding the Rasmussen Blvd. extension and intersection improvement project on behalf of Achen Development. He requested that council support and help assist in the efforts with WSDOT to keep this project moving forward.

Kelly Achen

Mr. Achen spoke in opposition of removing the Rasmussen Blvd. extension and intersection improvement project from the six-year TIP. He requested that Council add the item back on to the TIP and to support the signal.

Council consensus was to have staff put the project back on the TIP for the June 20 meeting, and requested that Achen Development provide additional information on their position regarding the signalization of the intersection.

**Mayor Johnson closed the public hearing at 8:09 p.m.**

**OLD BUSINESS**

**8:41 P.M.**

**Street Light Replacement: Second Presentation**

Presented by Public Works Director Scott Sawyer and Finance and Information Services Director Maggie Smith.

Summary: Council reviewed the current street light repair summary and discussed possible funding strategies.

Council consensus was to have staff move forward with finding funding to repair approximately 30 of the street lights that are out, and to currently exclude the industrial area.

Ray Zimmerman

Mr. Zimmerman spoke about the issues surrounding the way the lights were installed when the development first began and gave suggestions on how the issue could be resolved for future developments.

**NEW BUSINESS**

**8:44 P.M.**

**Annual Code Update: Presentation**

Presented by Community Development Director Erin Erdman.

Summary: Council was presented information regarding proposed amendments and updates to the municipal code.

**Council Vacancy: Presentation**

9:05 P.M.

Presented by City Manager Jeff Swanson.

Summary: Council was presented information to consider for the appointment of a candidate to fill the unexpired term of Position No. 1 to December 31, 2017.

It was the consensus of council to move forward with posting the announcement and application period provided in the timeline by staff.

There was discussion on the timeline for filling the vacancy and the process in which to select a candidate.

City Manager Jeff Swanson requested that council appoint a CREDC alternate. Council consensus was to appoint Deputy Mayor Phelps as the alternate.

**ADMINISTRATIVE REPORTS**

9:17 P.M.

Department Directors reported on the following:

Finance and Information Services Director Maggie Smith

- ❖ Exit Conference with the State Auditor's Office

Community Development Director Erin Erdman

- ❖ Comprehensive Plan Update

Public Works Director Scott Sawyer

- ❖ NE Grace Avenue sewer main installation

City Manager Jeff Swanson

- ❖ The City being the recipient of the AWC WellCity Award

**COUNCIL COMMUNICATIONS**

9:23 P.M.

No Council Communications were received.

**ADJOURNMENT**

The meeting adjourned at 9:23 P.M.

Philip Johnson

Mayor

Tamara Gunter

Tamara Gunter  
Deputy City Clerk

Date of approval by the City Council:

June 27, 2016

*Meetings of the Battle Ground City Council are recorded digitally. These recordings are kept on file in the office of the City Clerk for a period of six (6) years.*