



**BATTLE GROUND CITY COUNCIL STUDY SESSION MINUTES**  
**JULY 5, 2016**

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The study session of the Battle Ground City Council was called to order at 6:00 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1<sup>st</sup> Street, Battle Ground, Washington.

**COUNCIL:** Mayor Johnson, Council members Dalesandro, Regan, and Bowman.

**ABSENT:** Council member Ganley and Deputy Mayor Phelps.

**PRESENT:** City Manager Jeff Swanson, Finance and Information Service Director Maggie Smith, Public Works Director Scott Sawyer, Community Development Director Erin Erdman, Chief of Police Bob Richardson, Human Resource Generalist Lorna Ingenthron, Deputy City Clerk Tamara Gunter, City Attorney Scott Anders, and City Clerk Kay Kammer.

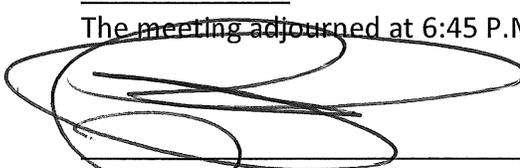
**STUDY SESSION:** Clark County Public Health

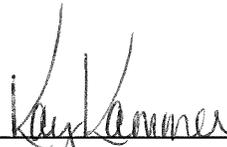
Presented by and City Manager Jeff Swanson

Summary: Council was presented information from Dr. Alan Melnick and Chief Administrative Officer Jeff Harbison regarding the powers, duties and programs of the Public Health department.

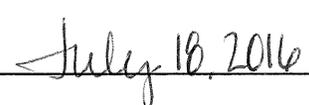
**ADJOURNMENT**

The meeting adjourned at 6:45 P.M.

  
\_\_\_\_\_  
Philip Johnson  
Mayor

  
\_\_\_\_\_  
Kay Kammer  
City Clerk

Date of approval by the City Council:

  
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**BATTLE GROUND CITY COUNCIL MEETING MINUTES**  
**JULY 5, 2016**

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The regular meeting of the Battle Ground City Council was called to order at 7:01 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1<sup>st</sup> Street, Battle Ground, Washington.

City Clerk Kay Kammer called the roll. The following were:

**COUNCIL:** Mayor Johnson, Council members Bowman, Dalesandro, and Regan.

**ABSENT:** Council member Ganley and Deputy Mayor Phelps.

**PRESENT:** City Manager Jeff Swanson, Chief of Police Bob Richardson, Finance and Information Services Director Maggie Smith, Public Works Director Scott Sawyer, Community Development Director Erin Erdman, Fire District No. 3 Chief Steve Wrightson, Human Resources Generalist Lorna Ingenthron, Deputy City Clerk Tamara Gunter and City Clerk Kay Kammer.

**PRESS:** None.

**MOTION:** Council member Bowman moved to excuse Council member Ganley from tonight's meeting.

**SECOND:** Council member Regan.

**VOTE:** Motion carried.

**MOTION:** Council member Regan moved to excuse Deputy Mayor Phelps from tonight's meeting.

**SECOND:** Council member Dalesandro.

**VOTE:** Motion carried.

**SUMMARY REPORTS**

**7:01 P.M.**

Council members reported on the following:

No official reports.

**Mayor's Report**

- ❖ Mayor Johnson proclaimed the month of July as Parks and Recreation Month

**Additional Business**

No additional business items were added.

**City Manager Report**

- ❖ Chris Doerschuck was recognized for 15 years of service with the City

**CITIZEN COMMUNICATIONS**

7:05 P.M.

No communications were received.

**CONSENT AGENDA**

7:06 P.M.

- A. Minutes of the June 27, 2016 Study Session.
- B. Minutes of the June 27, 2016 Council Meeting.
- C. Payroll vouchers dated 06/25/2016, #28173 through #28184, in the amount of \$8,692.69 and direct deposits in the amount of \$159,706.05.

**MOTION:** Council member Dalesandro moved to approve the consent agenda as presented.

**SECOND:** Council member Bowman.

**VOTE:** Motion carried.

**PUBLIC HEARING**

**Annual Code Update: Public Hearing**

7:06 P.M.

Presented by Community Development Director Erin Erdman.

Summary: Council accepted testimony on the proposed updates to the municipal code including Title 2 Administration and Personnel, Title 3 Revenue and Finance, Title 5 Business Taxes, Licenses and Regulations, Title 6 Animals, Title 8 Health and Safety, Title 10 Vehicles and Traffic, Title 12 Streets and Sidewalks, Title 13 Water and Sewers, Title 15 Buildings and Construction, Title 17 Zoning, Title 18 Environmental Protection and Title 20 Enforcement of Development Code.

Mayor Johnson opened the public hearing at 7:35 P.M.

No testimony was received.

Mayor Johnson closed the public hearing at 7:36 P.M.

**OLD BUSINESS**

7:36 P.M.

**Ordinance No. 16-06, Title 2 - Administration and Personnel: Motion**

Presented by City Manager Jeff Swanson and Parks and Recreation Director Debbi Hanson.

Summary: Council considered adoption of proposed updates to Chapters 2.60 Park Advisory Board and 2.74 Emergency Management.

**MOTION:** Council member Dalesandro moved to adopt Ordinance No. 16-06 as presented.

**SECOND:** Council member Regan.

**AYES:** Dalesandro, Johnson, Bowman and Regan.

**NAYS:** None.

**ABSENT:** Ganley and Phelps.

**VOTE:** Motion carried.

**Ordinance No. 16-07, Title 3 - Revenue and Finance: Motion**

Presented by Community Development Director Erin Erdman.

Summary: Council considered adoption of proposed updates to Chapter 3.60 Impact Fees.

**MOTION:** Council member Regan moved to adopt Ordinance No. 16-07 as presented.

**SECOND:** Council member Dalesandro.

**AYES:** Dalesandro, Johnson, Bowman and Regan.

**NAYS:** None.

**ABSENT:** Ganley and Phelps.

**VOTE:** Motion carried.

**Ordinance No. 16-08, Title 5 - Business Taxes, Licenses and Regulations: Motion**

Presented by Community Development Director Erin Erdman.

Summary: Council considered adoption of proposed updates to Chapter 5.12 Peddlers and Transient Merchants.

**MOTION:** Council member Dalesandro moved to adopt Ordinance No. 16-08 as presented.

**SECOND:** Council member Regan.

**AYES:** Dalesandro, Johnson, Bowman and Regan.

**NAYS:** None.

**ABSENT:** Ganley and Phelps.

**VOTE:** Motion carried.

**Ordinance No. 16-09, Title 6 - Animals: Motion**

Presented by Community Development Director Erin Erdman

Summary: Council considered adoption of proposed updates to Chapter 6.10.040 Animal License - Fees.

**MOTION:** Council member Bowman moved to adopt Ordinance No. 16-09 as presented.

**SECOND:** Council member Regan.

**AYES:** Dalesandro, Johnson, Bowman and Regan.

**NAYS:** None.

**ABSENT:** Ganley and Phelps.

**VOTE:** Motion carried.

**Ordinance No. 16-10, Title 8 - Public Health and Safety: Motion**

Presented by City Manager Jeff Swanson and Parks and Recreation Director Debbi Hanson.  
Summary: Council considered adoption of proposed updates to Chapters 8.18 Park Rules, 8.28 Cigarettes and Tobacco Products, and 8.36 Special Event Permits.

**MOTION:** Council member Regan moved to adopt Ordinance No. 16-10 as presented.  
**SECOND:** Council member Dalesandro.  
**AYES:** Dalesandro, Johnson, Bowman and Regan.  
**NAYS:** None.  
**ABSENT:** Ganley and Phelps.  
**VOTE:** Motion carried.

**Ordinance No. 16-11, Title 10 - Vehicles and Traffic: Motion**

Presented by Public Works Director Scott Sawyer.  
Summary: Council considered adoption of proposed updates to Chapter 10.14 Stopping, Standing and Parking.

**MOTION:** Council member Dalesandro moved to adopt Ordinance No. 16-11 as presented.  
**SECOND:** Mayor Johnson.  
**AYES:** Dalesandro, Johnson, and Regan.  
**NAYS:** Bowman.  
**ABSENT:** Ganley and Phelps.  
**VOTE:** Motion carried.

**Ordinance No. 16-12, Title 12 - Streets and Sidewalks: Motion**

Presented by Public Works Director Scott Sawyer.  
Summary: Council considered adoption of proposed updates to Chapters 12.116 Transportation Design Criteria, 12.118 Construction in Public Right-of-way and 12.120 Concurrency Management.

**MOTION:** Council member Dalesandro moved to adopt Ordinance No. 16-12 as presented.  
**SECOND:** Council member Regan.  
**AYES:** Dalesandro, Johnson, Bowman and Regan.  
**NAYS:** None.  
**ABSENT:** Ganley and Phelps.  
**VOTE:** Motion carried.

**NEW BUSINESS**

None.

7:41 P.M.

**ADMINISTRATIVE REPORTS**

7:42 P.M.

Department Directors reported on the following:

Public Works Director Scott Sawyer

- ❖ Status of the 2016 Transportation Benefit District (TBD) projects
- ❖ LED street light rate update
- ❖ West Main Street (SR502) Safety Improvement project

**COUNCIL COMMUNICATIONS**

7:58 P.M.

Mayor Johnson

- ❖ Pancake Breakfast at Fire Station on Saturday, July 16

**CLOSED DOOR SESSION**

Pursuant to RCW 42.30.140 (4) Council entered a closed door session at 8:04 P.M. for approximately 30 minutes to discuss collective bargaining agreements with no action to follow.

Attendees: City Council, City Manager, City Attorney, HR Generalist, Deputy City Clerk and City Clerk

Council exited the closed door session at 8:33 P.M.

**EXECUTIVE SESSION**

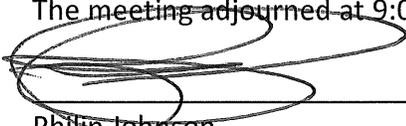
Pursuant to RCW 42.30.110 (6) Council entered an executive session at 8:34 P.M. to evaluate the qualifications of a candidate for appointment to an elective office for approximately 30 minutes with no action to follow.

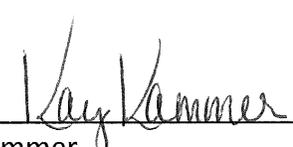
Attendees: City Council, City Manager, City Attorney and City Clerk

Council exited the executive session at 8:59 P.M. and Mayor Johnson stated no action was to be taken.

**ADJOURNMENT**

The meeting adjourned at 9:01 P.M.

  
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Philip Johnson  
Mayor

  
\_\_\_\_\_  
Kay Kammer  
City Clerk

Date of approval by the City Council:

\_\_\_\_\_  
*July 18, 2016*

*Meetings of the Battle Ground City Council are recorded digitally. These recordings are kept on file in the office of the City Clerk for a period of six (6) years.*