



BATTLE GROUND CITY COUNCIL STUDY SESSION MINUTES
OCTOBER 17, 2016

The study session of the Battle Ground City Council was called to order at 6:00 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1st Street, Battle Ground, Washington.

COUNCIL: Mayor Johnson, Deputy Mayor Phelps, Council members Bowman, Dalesandro, Regan, Munson, and Pro Tempore DesRochers.

ABSENT: Council member Ganley.

PRESENT: City Manager Jeff Swanson, Finance and Information Service Director Maggie Smith, Public Works Director Scott Sawyer, Community Development Director Erin Erdman, Parks and Recreation Director Debbi Hanson, Human Resource Generalist Lorna Ingenthron, Communications Manager/PIO Bonnie Gilberti, City Attorney Scott Anders, Fire District No. 3 Chief Steve Wrightson, and City Clerk Kay Kammer.

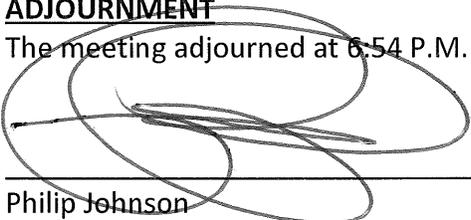
STUDY SESSION: 2017 – 2018 Biennial Budget: Utility Funds

Presented by Finance and Information Services Director Maggie Smith.

Summary: Council was presented information regarding city utility funds and projects for the next biennium.

ADJOURNMENT

The meeting adjourned at 6:54 P.M.



Philip Johnson
Mayor



Kay Kammer
City Clerk

Date of approval by the City Council:

Nov 7, 2016



**BATTLE GROUND CITY COUNCIL MEETING MINUTES
OCTOBER 17, 2016**

The regular meeting of the Battle Ground City Council was called to order at 7:00 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1st Street, Battle Ground, Washington.

City Clerk Kay Kammer called the roll. The following were:

COUNCIL: Mayor Johnson, Deputy Mayor Phelps, Council members Bowman, Dalesandro, Regan, Munson, and Pro Tempore DesRochers.

ABSENT: Council member Ganley.

PRESENT: City Manager Jeff Swanson, Police Lieutenant Roy Butler, Finance and Information Services Director Maggie Smith, Public Works Director Scott Sawyer, Community Development Director Erin Erdman, Parks and Recreation Director Debbi Hanson, Fire District No. 3 Chief Steve Wrightson, City Attorney Scott Anders, Communications Manager/PIO Bonnie Gilberti, Human Resource Generalist Lorna Ingenthron and City Clerk Kay Kammer.

PRESS: None.

MOTION: Council member Munson moved to excuse Council member Ganley from tonight's meeting.

SECOND: Council member Bowman.

VOTE: Motion carried.

SUMMARY REPORTS

7:01 P.M.

Council members reported on the following:

Council member Dalesandro

- ❖ Regional Transportation Council (RTC) meeting
- ❖ C-Tran meeting

Mayor's Report

- ❖ Plans to meet with all the businesses in the city by year-end

- ❖ Appointment of Charles Strine to the Park Advisory Board, Youth Position, term expiring 12-31-2017

MOTION: Council member Munson moved to confirm the Mayor's appointment of Charles Strine to the Park Advisory Board as presented.

SECOND: Council member Dalesandro.

VOTE: Motion carried.

- ❖ Mayor Johnson proclaimed October 23 through 31, 2016 as Red Ribbon Week

CITIZEN COMMUNICATIONS

7:10 P.M.

Johanna Hyatt, representing the General Federation Women's Club (GFWC)
Invited and encouraged all to attend the Lady Bug Bazaar

CONSENT AGENDA

7:14 P.M.

- A. Minutes of the October 3, 2016 Study Session.
- B. Minutes of the October 3, 2016 Council Meeting.
- C. Payroll vouchers dated 10/10/2016, #28260 through #28267, in the amount of \$8,479.06 and direct deposits in the amount of \$155,740.34.

MOTION: Council member Dalesandro moved to approve the consent agenda as presented.

SECOND: Council member Munson.

VOTE: Motion carried.

BUSINESS

7:14 P.M.

Community Development Block Grant (CDBG) projects: MOTION

Presented by: Community Development Director Erin Erdman, (360) 342-5044.

Summary: Council considered a project to move forward for application for grant funding.

MOTION: Council member Dalesandro moved to authorize Sidewalk and Stormwater Improvements on NE 1st Street for submission for grant funding application as presented.

SECOND: Council member Bowman.

VOTE: Motion carried.

MOTION: Mayor Johnson moved to reconsider motion.

SECOND: Council member Regan.

VOTE: Motion carried.

MOTION: Council member Regan moved to authorize Sidewalk and Stormwater Improvements on SW 3rd St and SW 19th Avenue for submission for grant funding application as presented.

SECOND: Deputy Mayor Phelps.

AYES: Regan and Phelps.

NAYS: Bowman, DesRochers, Johnson, Dalesandro, and Munson.

VOTE: Motion fails.

MOTION: Council member Dalesandro moved to authorize Sidewalk and Stormwater Improvements on NE 1st Street for submission for grant funding application as presented.

SECOND: Council member Bowman.

AYES: Phelps, Bowman, DesRochers, Johnson, Dalesandro, and Munson.

NAYS: Regan.

VOTE: Motion carried.

Maintenance of Sidewalks: Second Presentation

7:33 P.M.

Presented by: Public Works Director Scott Sawyer, (360) 342-5075.

Summary: Council was presented information regarding an update to the sidewalk maintenance code.

Parking Restrictions along SE Commerce Avenue: Second Presentation

7:37 P.M.

Presented by: Public Works Director Scott Sawyer, (360) 342-5075.

Summary: Council was presented information regarding limiting parking on SE Commerce Avenue.

3rd Quarter Financial Overview: Presentation

7:44 P.M.

Presented by: Finance and Information Services Director Maggie Smith, (360) 342-5025.

Summary: Council was presented information regarding the financial position after the third quarter.

No additional business brought forward.

ADMINISTRATIVE REPORTS

7:53 P.M.

Department Directors reported on the following:

City Manager Jeff Swanson

- ❖ Text message archiving

MOTION: Council member Bowman moved to authorize the City Manager to enter into a contract for text message archiving.

SECOND: Council member Munson.

VOTE: Motion carried.

- ❖ Council technology needs
- ❖ Announced that the 2017 – 2018 preliminary budget is available for review

Mayor Johnson spoke with Mr. Sawyer and requested staff look into prohibiting signs at the corners of SR502/SR503, Eaton/SR503 and Onsdorff/SR503.

COUNCIL COMMUNICATIONS

8:02 P.M.

Mayor Johnson

- ❖ North County Food Bank fundraising event invitation
- ❖ Association of Washington Cities (AWC) Regional meeting
- ❖ Homecoming football game this Friday

EXECUTIVE SESSION

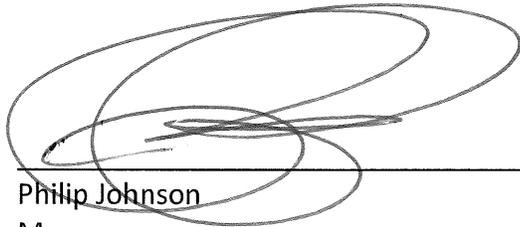
Mayor Johnson announced at 8:04 P.M. that Council would enter an executive session at 8:09 P.M. to discuss potential litigation in this matter means litigation that the City reasonably believes may be commenced by or against the City for approximately 15 minutes with no action to follow.

Attendees: City Council, City Manager, Legal Representation, Community Development Director, and City Clerk.

Mayor Johnson announced at 8:23 P.M. that council exited the executive session and that no action would be taken.

ADJOURNMENT

The meeting adjourned at 8:23 P.M.



Philip Johnson
Mayor



Kay Kammer
City Clerk

Date of approval by the City Council:

November 7, 2016

Meetings of the Battle Ground City Council are recorded digitally. These recordings are kept on file in the office of the City Clerk for a period of six (6) years.