



**BATTLE GROUND CITY COUNCIL STUDY SESSION MINUTES
NOVEMBER 7, 2016**

The study session of the Battle Ground City Council was called to order at 6:00 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1st Street, Battle Ground, Washington.

COUNCIL: Mayor Johnson, Council members Bowman, Dalesandro, Munson, and Pro Tempore DesRochers.

ABSENT: Council members Ganley and Regan and Deputy Mayor Phelps.

PRESENT: City Manager Jeff Swanson, Finance and Information Service Director Maggie Smith, Public Works Director Scott Sawyer, Community Development Director Erin Erdman, Parks and Recreation Director Debbi Hanson, Police Chief Bob Richardson, Human Resource Generalist Lorna Ingenthron, Communications Manager/PIO Bonnie Gilberti, City Attorney Scott Anders, Fire District No. 3 Chief Steve Wrightson, and City Clerk Kay Kammer.

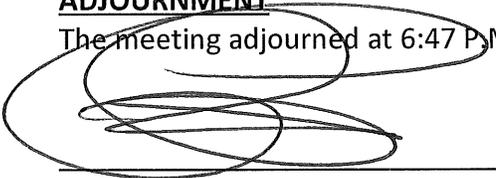
STUDY SESSION: 2017 – 2018 Biennial Budget: Utility Funds

Presented by Finance and Information Services Director Maggie Smith.

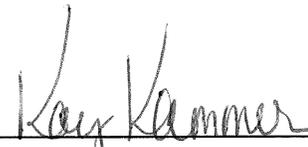
Summary: Council was presented information regarding city utility funds and projects for the next biennium.

ADJOURNMENT

The meeting adjourned at 6:47 P.M.



Philip Johnson
Mayor



Kay Kammer
City Clerk

Date of approval by the City Council:

November 21, 2016



**BATTLE GROUND CITY COUNCIL MEETING MINUTES
NOVEMBER 7, 2016**

The regular meeting of the Battle Ground City Council was called to order at 7:00 p.m. by Mayor Johnson in the Council Chambers of City Hall, 109 SW 1st Street, Battle Ground, Washington.

City Clerk Kay Kammer called the roll. The following were:

COUNCIL: Mayor Johnson, Council members Bowman, Dalesandro, Munson, and Pro Tempore DesRochers.

ABSENT: Council members Ganley and Regan and Deputy Mayor Phelps.

PRESENT: City Manager Jeff Swanson, Police Lieutenant Roy Butler, Finance and Information Services Director Maggie Smith, Public Works Director Scott Sawyer, Community Development Director Erin Erdman, Parks and Recreation Director Debbi Hanson, Fire District No. 3 Chief Steve Wrightson, City Attorney Scott Anders, Communications Manager/PIO Bonnie Gilberti, Human Resource Generalist Lorna Ingenthron and City Clerk Kay Kammer.

PRESS: None.

MOTION: Council member Munson moved to excuse Council member Ganley from tonight's meeting.

SECOND: Council member Dalesandro.

VOTE: Motion carried.

MOTION: Council member Bowman moved to excuse Deputy Mayor Phelps from tonight's meeting.

SECOND: Council member Munson.

VOTE: Motion carried.

MOTION: Council member Bowman moved to excuse Council member Regan from tonight's meeting.

SECOND: Council member Munson.

VOTE: Motion carried.

SUMMARY REPORTS**7:01 P.M.**

Council members reported on the following:

Council member Bowman

- ❖ Association of Washington Cities (AWC) Regional meeting

Mayor's Report

- ❖ Columbia River Economic Development Council (CREDC) meeting
- ❖ Executive Session has been cancelled

Presentations**7:04 P.M.**

- ❖ City employees, Roy Butler, John Graves, Ed Michael, Cal Newton, Dave Petty, Bob Richardson, Devin Scroggins, Eli Shaw, and Chad Schwatka were recognized for their service in the military
- ❖ Introduction of new employee Police Records Supervisor Katrina Long
- ❖ Peter R Marshall Foundation Board Member Bryon Van Kley presented citizens Ken and Peggy Kirkman the Silent Servant Award

CITIZEN COMMUNICATIONS**7:13 P.M.**

Kerry Bowman

- ❖ Concerns regarding sidewalks, street trees, development requirements, statutes and responsibilities

Valerie Huey

- ❖ Thanked council in creating the parks and recreation department and the efforts of the director

Mary Lee Miller

- ❖ Recognized efforts of the Parks and Recreation Director Debbi Hanson

Renata Wilson

- ❖ Thanked Battle Ground for support of Meals and Wheels

CONSENT AGENDA**7:26 P.M.**

- A. Minutes of the October 15, 2016 Workshop.
- B. Minutes of the October 15, 2016 Study Session.
- C. Minutes of the October 15, 2016 Council Meeting.
- D. Payroll vouchers dated 10/25/2016, #28267 through #28271, in the amount of \$7,234.55 and direct deposits in the amount of \$158,198.54.
- E. Claim Vouchers dated 09/16/2016, #80041 through #80094, in the amount of \$473,607.71.
- F. Claim Vouchers dated 10/07/2016, #80095 through #80166, in the amount of \$581,423.48.
- G. Claim Vouchers dated 10/14/2016, #80167 through #80210, in the amount of \$329,855.46.

- H. Claim Vouchers dated 10/21/2016, #80211 through #80235, in the amount of \$221,762.12.
- I. Claim Vouchers dated 10/28/2016, #80235 through #80269, in the amount of \$290,226.46.

MOTION: Council member Bowman moved to approve the consent agenda as presented.

SECOND: Council member Dalesandro.

VOTE: Motion carried.

PUBLIC HEARING

Revenue Sources Including Property Taxes: Public Hearing

Presented by Finance and Information Technology Services Director Maggie Smith.

Summary: Council accepted public testimony regarding proposed revenue sources including a 1% property tax increase.

Mayor Johnson opened the public hearing at 7:27 P.M.

No testimony was received.

Mayor Johnson closed the public hearing at 7:27 P.M.

BUSINESS

7:27 P.M.

Property Taxes: Presentation

Presented by Finance and Information Technology Services Director Maggie Smith.

Summary: Council was presented information concerning Ordinance No. 16-21 regarding a 1% property tax increase.

Substantial Need For Property Tax Increase: Presentation

7:29 P.M.

Presented by Finance and Information Technology Services Director Maggie Smith.

Summary: Council was presented information concerning Ordinance No. 16-20 regarding the substantial need for the increase.

Fee Schedule: Presentation

7:30 P.M.

Presented by Finance and Information Technology Services Director Maggie Smith.

Summary: Council was presented information concerning Resolution No .16-06 regarding the 2017 fee schedule.

2017-2018 Biennial Budget: Presentation

7:39 P.M.

Presented by Finance and Information Technology Services Director Maggie Smith.

Summary: Council was presented information regarding the biennial budget.

Budget Amendments: Presentation

7:41 P.M.

Presented by Finance and Information Technology Services Director Maggie Smith.

Summary: Council was presented information regarding proposed amendments to the 2016 budget.

Critical Areas and Low Impact Development Updates: Presentation

7:45 P.M.

Presented by Community Development Director Erin Erdman.

Summary: Council was presented information regarding updates to the critical areas and low impact development standards.

Ordinance No. 16-19, Maintenance of Sidewalks: Second Presentation

7:48 P.M.

Presented by: Public Works Director Scott Sawyer, (360) 342-5075.

Summary: Council considered an update to the sidewalk maintenance code.

MOTION: Council member Dalesandro moved to adopt ordinance No. 16-19 as presented.

SECOND: Mayor Johnson.

AYES: Dalesandro and Johnson.

NAYS: Munson.

ABSTAIN: DesRochers and Bowman.

ABSENT: Ganley, Phelps and Regan.

VOTE: Motion fails.

Resolution No. 16-05, Parking Restrictions along SE Commerce Avenue: Second Presentation

7:56 P.M.

Presented by: Public Works Director Scott Sawyer, (360) 342-5075.

Summary: Council considered limiting parking on SE Commerce Avenue.

MOTION: Council member Dalesandro moved to adopt Resolution No. 16-05 as presented.

SECOND: Mayor Johnson.

AYES: Dalesandro and Johnson.

NAYS: Munson, DesRochers and Bowman.

ABSENT: Ganley, Phelps and Regan.

VOTE: Motion fails.

No additional business brought forward.

ADMINISTRATIVE REPORTS

8:11 P.M.

Department Directors reported on the following:

Public Works Director Scott Sawyer

- ❖ Clark County Hazard Mitigation Plan
- ❖ Kiwanis Park Improvement Project
- ❖ Regional Solid Waste Steering Committee update

Parks and Recreation Director Debbi Hanson

- ❖ Fright Night update
- ❖ Yellow Ribbon fundraising event to support the Veterans Memorial

City Manager Jeff Swanson

- ❖ Recognized Finance and Information Services Director Maggie Smith and the Finance Department for Certificate of Achievement for the 2015 Comprehensive Annual Financial Report (CAFR)
- ❖ Governance Coordination Manual update
- ❖ Council technology

COUNCIL COMMUNICATIONS

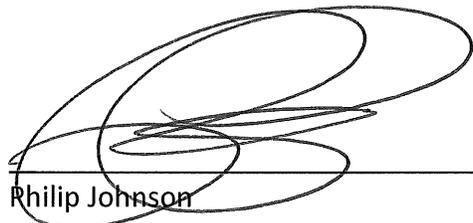
8:34 P.M.

Mayor Johnson

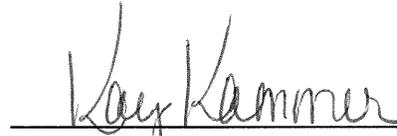
- ❖ Veterans Day event on Friday at the Community Center

ADJOURNMENT

The meeting adjourned at 8:36 P.M.



Philip Johnson
Mayor



Kay Kammer
City Clerk

Date of approval by the City Council:

November 27, 2016

Meetings of the Battle Ground City Council are recorded digitally. These recordings are kept on file in the office of the City Clerk for a period of six (6) years.