



City of Battle Ground
Community Development Department
Building Division
109 SW 1st Street, Suite 123, Battle Ground, WA 98604
Phone # (360) 342-5046, Fax # (360) 342-5049

For Office Use Only:
Date Received: _____

Permit Number: _____

DEMO: _____

**DEMOLITION PERMIT
APPLICATION**

APPLICANT: _____ Phone: () _____ Fax: () _____
Mailing Address: _____

_____ State: _____ Zip Code: _____

Email Address: _____

PROPERTY OWNER: _____ Phone: () _____ Fax: () _____
Mailing Address: _____

_____ State: _____ Zip Code: _____

CONTRACTOR: _____ Phone: () _____ Fax: () _____

Contractor's License # _____ City Business License # (Required) _____
Mailing Address: _____

_____ State: _____ Zip Code: _____

Email Address: _____

Project Name: _____ Tax Lot # _____

Site Address: _____ Lot #: _____ Zoning: _____

Building Area (Sq. Ft.): _____ No. of Floors: _____ No. of Buildings: _____

Type of Construction: _____ Please check one: Residential () Commercial ()

Scope of Work:

**(Please include an area map and a detailed site clean-up plan with application, ALONG WITH YOUR APPROVED SW
CLEAN AIR AGENCY DEMOLITION PERMIT)**

I hereby certify that the above information is correct and that the demolition performed on, and the occupancy and use of, the above-described property will be in accordance with the laws, rules and regulations of the State of Washington and City of Battle Ground.

Signature of Applicant: _____ Date: _____

Signature of Property Owner/Representative: _____ Date: _____

(REQUIRED)

For official use only:

Entered by: _____ Fees Due: \$ _____ Receipt # _____ Received by: _____



CITY OF BATTLE GROUND
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION: (360) 342-5047 / BUILDING DIVISION (360) 342-5046

OWNER AUTHORIZATION FORM

I, _____ am the owner of the _____
(Owner name) (Parcel or building)

located at _____ in Battle Ground, Washington, and as such
(Site address)

authorize _____ to submit the following (select all that apply):
(Name of applicant)

- Land Use Application
- Building Permit Applications (including Mechanical and Plumbing, if applicable)
- Other (please specify) _____

for the purpose of _____
(Name of project)

Owner Signature

Date

Print Owner Name



Battle Ground - Building Division

Administrative Policy

Date: 1-14-2015

Policy Title: Demolition of Structures

Code Section: IBC 105; IRC 105

By: Mark Miller, Building Official

A handwritten signature in blue ink, appearing to be "Mm", located to the right of the name Mark Miller.

Effective Date: 1-14-2015

Background:

The following policy is established for the permit issuance and inspection of the demolition of structures located within the City of Battle Ground.

Effected Code Sections:

International Building Code 105; International Residential Code 105

Policy:

- Per IBC and IRC 105, a demolition permit must be obtained prior to commencing demolition of any structure located within the City of Battle Ground.
- If the demolition will occur over a period exceeding one workday, the area where the demolition will occur shall be provided with fencing to secure the site against vandalism and intrusion by the public. The temporary fence must be a minimum of 6 feet in height and any openings in the fence shall be able to be secured against access. The fence shall not be removed until the demolition is completed, all debris has been removed from the site, and all excavations have been filled. The fence must be removed prior to the demolition project final inspection.
- At the time the permit is applied for a site plan shall be submitted showing the following:
 1. The overall property with the area where the actual demolition will occur indicated.

2. The location of any existing utilities (water, sewer, septic, well, electrical service, etc.) and the approx. location where they will be capped/disconnected. It shall be the responsibility of the person doing the work to ensure that all utilities are properly located. Call Utility Locate Service at (360) 699-3000 or 811 for utility locates prior to any excavation.
 3. Erosion Control shall be indicated in accordance with the State of Washington Department of Ecology requirements.
 4. The location of any fencing and gates used to secure the site.
- In addition to the site plan, documentation that a "Notification of Demolition and Renovation" has been filed with Southwest Washington Clean Air Agency. If there is indication that asbestos containing materials are on site then a "Notice of Intent to Remove or Encapsulate Asbestos" in accordance with Southwest Washington Clean Air Agency standards is required.
 - Prior to commencement of demolition the following inspections or documentation will be required:
 1. Electrical Service to the structure is to be terminated at the serving utilities pole or underground vault and the meter be removed from the structure. Call Clark Public Utilities at (360) 699-3000 for assistance in terminating the electrical service.
 2. If the structure is connected to the sewer, the sewer line must be exposed, capped, and inspected at the property line adjacent to the public way. If there is a septic system on the site, the septic tank must be removed or pumped by a licensed sewage disposal contractor and filled with inert material and must be inspected prior to concealing the tank.
 3. The water service to the structure must be capped at the water meter box location, inspected, and approved prior to covering. If there is a well located on the site, the well must be properly abandoned in compliance with Clark County Health Department requirements and documentation of the abandonment provided to the City of Battle Ground for inclusion into the property record.
 - 4. Erosion Control inspection.
- Prior to final inspection and closing of the permit, the demolition debris must be removed from the site. Foundations and basement walls shall be removed and excavation shall be filled and the site graded to a natural grade. If the fill material is not placed as structural fill and tested by independent testing agency, a letter shall be recorded with the Clark County Auditor on the title of the property that states there is fill present on the site and that a soils analysis prepared by a licensed engineer will be required to be submitted with all future applications for building permit on the property. A copy of the recorded letter is to be provided to the City of Battle Ground for inclusion into the property record.
 - Demolition permits are valid for thirty days from the date of issuance. The Building Official is authorized to grant, in writing and with just cause, one 30-Day extension of the permit.