



City of Battle Ground

Community Development Department
Building Division

109 SW 1st Street, Suite 123, Battle Ground, WA 98604
Phone: (360) 342-5046, Fax (360) 342-5049

RESIDENTIAL ADDITION OR REMODEL PERMIT APPLICATION

(Includes Mechanical and Plumbing)

For Office Use Only:
DATE RECEIVED: _____
PERMIT NUMBER: _____
RES: _____

Applicant: _____ Phone # () _____ Fax # () _____

Mailing Address: _____ State: _____ Zip Code: _____

Property Owner: _____ Phone # () _____ Fax # () _____

Mailing Address: _____ State: _____ Zip Code: _____

General Contractor: _____ Phone # () _____ Fax # () _____

Contractor's License # _____ City Bus. License # (Required) _____

Mailing Address: _____ State: _____ Zip Code: _____

Plumbing Contractor: _____ Phone # () _____ Fax # () _____

Contractor's License # _____ City Bus. License # (Required) _____

Mailing Address: _____ State: _____ Zip Code: _____

Mechanical Contractor: _____ Phone # () _____ Fax # () _____

Contractor's License # _____ City Bus. License # (Required) _____

Subdivision: _____ Tax Lot # _____

Site Address: _____ Lot # _____ Zoning: _____

Addition sq.ft. _____ Garage sq.ft. _____ Deck sq.ft. _____ Value of Remodel: _____

Type of Heat: Gas Furnace: () Electric Furnace () Electric Wall Heater () Other ()

Scope of work:

I/We hereby certify that the above information is correct and that the construction on, and the occupancy and use of, the above described property will be in accordance with the laws, rules, and regulations of the State of Washington and City of Battle Ground

Signature of Applicant: _____ Date: _____

Signature of Owner/Representative: _____ Date: _____

For official use only:
Entered by: _____ Fees Due: _____ Receipt Number: _____ Received by: _____

PLUMBING	Quantity
For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow prevention thereof)	
Sewer Connections	
Water Connections	
Rainwater system – per drain (inside building) typically Commercial	
Water heater, electric only (for gas, see Mechanical Permit)	
Industrial waste pretreatment interceptor including its trap and vent, except kitchen type	
Grease traps	
Installation, alteration or repair of water piping and/or water treatment equipment, or both	
Repair or alteration of drainage or vent piping	
MECHANICAL	Quantity
Furnaces:	
Forced air furnace \leq 100,000 BTU, including attached ducts and vents	
Forced air furnace \geq 100,000 BTU, including attached ducts and vents	
Floor furnace, installation or relocation including vent	
Heaters, installation or relocation of each suspended heater, recessed wall heater, or floor mounted unit heater	
Fuel Gas Vents:	
Installation, relocation, or replacement of vents not included with an appliance	
Repairs or Additions:	
Repair, alteration, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	
Boilers, Compressors and Absorption Systems:	
Installation of boilers or compressors up to 3 hp	
Installation of boilers or compressors 3-15 hp	
Ventilation and Exhaust:	
Vent fan connected to a single duct	
Ventilation System not a portion of any heating or air-conditioning system authorized by a permit	
Hood with mechanical exhaust, including ducts	
Miscellaneous:	
Free standing stove (gas, wood burning)	
Fireplace insert (gas, wood burning)	
Gas fireplace – as-built	
For each gas-piping system (1-5 outlets)	
For each additional gas-piping system outlets	
Other – verify with Plans Examiner	

CITY OF BATTLE GROUND BUILDING DIVISION CHECKLIST FOR ADDITIONS AND REMODEL APPLICATION

Two (2) complete sets of legible plans, 24" x 30" minimum, drawn to scale, showing conformance to the applicable local and state building codes. Lateral design details and connections must be incorporated into the plans or on a separate full size sheet attached to the plans with cross-references between plan location and details.

Applicant Fill Out

Provided/NA

Staff Use Only

Accepted Y/N = Initials

- | | | |
|--------------------------|---|---|
| <input type="checkbox"/> | 1. Foundation Plan: Show dimensions, anchor bolt dimensions and spacing, any hold-downs, expanded footings, reinforcement details, connection details, vent size and locations, location of crawl space access, and transition from one foundation dimension to another if different dimensions proposed. Show building corner elevations if an elevation change of more than 4 feet exists across the building footprint. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 2. Floor Plans: Show all dimensions, room identification, window size and type, header size location of smoke detectors, water heater, furnace, exhaust ventilation fans, plumbing fixtures, balconies and decks, patio covers, location and construction details for stairs and handrails etc. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 3. Cross Section Details: Show size and spacing for all framing members such as floor beams, headers, joists, sub floor, wall/roof construction. Show details of wall and roof sheathing, roofing materials, roof slope, ceiling height, siding material, footings, foundation, stairs, fireplace construction, thermal insulation etc. More than one cross section may be required to clearly portray construction. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 4. Elevation views: Provide elevations for all sides. <u>Exterior elevations must reflect the actual grade.</u> <i>See architectural variety requirements BGMC 17-106-040</i> | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 5. Wall bracing (prescriptive path) and/or engineered lateral analysis: Details and locations for lateral force resisting elements must be shown on plans. For non-prescriptive path analysis, specifications and calculations to engineering standards must be provided as well. All engineering is for reference only. All engineering details, schedules, and layouts shall be provided on full size plan sheets. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 6. Floor/framing plans are required for all floor assemblies. Plans shall indicate member sizing, spacing and bearing locations. Show location of attic ventilation and size and location of attic access. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 7. Basement and retaining wall cross sections and details showing placement of rebar, footing sizes, etc. shall be provided. For engineered systems, see item 11 below. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 8. Beam calculations: Provide two sets of beam calculations for all beams spanning 6 feet or more or any beam supporting a point load. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 9. Manufactured/engineered floor/roof truss design details: Calculations and drawings for all engineered framing systems shall be required. Floor systems shall include two copies of the manufacturers layout and installation guide. Roof trusses shall include the layout, truss details, and jack truss details. The layout shall indicate the location of each truss detail. Details must include the load and uplift on each truss. Each detail shall be clear, legible, and bear a current Washington State engineer's stamp. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 10. Energy and Ventilation code compliance: Identify all proposed insulation values for prescriptive compliance. Provide analysis/calculations for non-prescriptive methods. Indicate method and capacity of whole house ventilation system. Indicate louvered/vented windows where used. | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 11. Engineering calculations: When engineering is submitted, two complete sets shall be provided for review. All engineering shall be site specific and one copy shall bear the engineer's wet stamp. All engineering details, schedules and layouts shall be provided on the full size plan sets. (The engineer of record shall wet stamp each full size page referencing engineering or a copy of the engineering packet cover will be allowed if copies are made directly from the engineering packet to the plan sheets). | <input style="width: 100%; height: 30px;" type="text"/> |
| <input type="checkbox"/> | 12. Site/Plot Plan drawn to scale: Plot plan must be an accurate representation of the size and shape of the subject parcel(s) including right-of-ways and easements of any kind. Show all lot dimensions and all existing and proposed buildings and structures, including garages, driveway, carport, fences, decks, patio covers, and other accessory structures. Include dimensions between each structure and from all property lines (setbacks). Show property corner elevations if an elevation change of more than 4 feet exists at the site. Show the name of the adjacent street(s). | <input style="width: 100%; height: 30px;" type="text"/> |

I CERTIFY THAT THE ITEMS CHECKED ABOVE REPRESENT A COMPLETE SUBMITTAL PACKAGE FOR THE APPLICATION BEING MADE. I UNDERSTAND THAT THIS INFORMATION IS BEING REVIEWED TO DETERMINE COMPLETENESS ONLY. UNDERSTAND THAT IF THE SUBMITTAL IS DETERMINED TO BE INCOMPLETE, PLANS WILL NOT BE ACCEPTED AND THE PLAN REVIEW PROCESS WILL NOT START.

Applicant Name (print) _____ Signature _____ Date _____