



## **SUBMITTAL REQUIREMENTS**

### **FOR**

## **BOUNDARY LINE ADJUSTMENTS**

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The following is a checklist of the required information for submitting a TYPE I application. Applications will not be processed until all of the following material is submitted and determined technically complete. (BGMC 17.143.050, 17.200.050 and 17.135.010.

**FIVE COPIES OF THE FOLLOWING INFORMATION IS REQUIRED: (Please confirm with the City the applicability of the items listed below for your specific proposal)**

- APPLICATION FORM completed and signed by owner(s) of record, or their designee. If signed by designee, a letter of authorization signed by the property owner shall accompany the application.
- WRITTEN NARRATIVE describing what is being proposed and why.
- DEVELOPER'S GIS PACKET, for the subject property, produced by Clark County GIS or equivalent information as accepted by the Planning Director.
- 11" x 17" QUARTER SECTION MAP, with the subject parcels identified.
- SALES HISTORY of all parcels from 1969 to present.
- SCALED 24" X 36" and 11" x 17" PLAT SHOWING CURRENT CONDITIONS including size and location of all existing buildings, rights-of-way, easements, wells, watercourses, railroad lines, and any other important features relevant to the parcel(s) proposed to be adjusted.
- SCALED 24" X 36" and 11" x 17" PLAT INDICATING THE PROPOSED CONDITIONS including:
  - a. Dimensions and square footage of the requested boundary line adjustment(s),

- b. Size and location of all existing buildings, rights-of-way, easements, wells, watercourses, railroad lines, and any other important features relevant to the parcel(s) proposed to be adjusted.

- COPIES OF ANY DEED RESTRICTIONS, i.e., Restrictive Covenants, etc.
- ANY SUPPLEMENTAL INFORMATION as required by the Planning Director or designee.
- APPLICATION FEE

**\*\*\*\*\* THIS SUBMITTAL REQUIREMENT LIST MUST BE SUBMITTED WITH APPLICATION \*\*\*\*\***