Parks and Community Engagement Advisory Board Agenda

4:00 PM, Battle Ground City Hall, Room 154

Wednesday, January 14, 2026

Meeting Procedures: This meeting will be conducted in person only.

1.	**Call to Order/ Roll Call / Approval of Minutes** Chair Rosenberger will call the meeting to order and conduct roll. Approve the minutes of the December 10th meeting.		*Jennifer Rosenberger, PACE Board Chair*
2.	**PACE Bylaw Discussion** Discussion item regarding the PACE Bylaws (last amended 2019)		*Rob Ferrier, Deputy City Manager*
3.	**Election of Chair and Vice-Chair**		*Rob Ferrier, Deputy City Manager*
4.	**Communications** Opportunity for audience, staff, and board members to discuss items not on agenda.		*All*
5.	**Adjourn**		*PACE Board Chair*

The next PACE Board meeting will take place on Wednesday, February 11th, 2026, at 4:00 p.m., in Suite 154 of City Hall (109 SW 1st Street, Battle Ground, WA).

City of Battle Ground
Parks and Community Engagement Advisory Board Meeting
December 10, 2025, 4pm
Battle Ground City Hall, Suite 154

The public meeting of the Parks and Community Engagement Advisory Board was called to order at 4:02 pm by Jennifer Rosenberger.

Present: Jennifer Rosenberger, Ali Baur, Tina Brooks, Chris Brown, Camille Stephens, and Naomi Waters

Absent: Cindi Olson

Staff/Other: Troy McCoy, Mayor; Rob Ferrier, Deputy City Manager; Ross Hoover, Clark County Parks and Recreation; Evelyn Ives, Clark County Parks and Recreation

Minutes
Ms. Stephens made a motion to approve the minutes of the PACE meeting that occurred November 12, 2025, Mr. Brown seconded. The minutes were approved unanimously (6-0).

Message of Thanks from Mayor McCoy: Mayor McCoy attended just the beginning of the meeting to express thanks and appreciation from his fellow councilmembers for the service of PACE Board members. Mayor McCoy then excused himself from the meeting.

New PACE Youth Board Member: Mr. Ferrier introduced Ms. Naomi Waters, the new PACE Board Youth Member. Ms. Waters greeted her fellow Board members and provided a brief bio.

Presentation – Gordy Jolma Project: Mr. Ferrier introduced Mr. Hooever and Ms. Ives, who attended the meeting as representatives from Clark County (Parks and Recreation) to provide an update on the County's ongoing efforts regarding the Gordy Jolma Family Natural Area Park Plan. Mr. Hoover and Ms. Ives reviewed conceptual plans, which include the "rewilding" of the area, and stated that while the County has conducted multiple community meetings to gather input, final details are yet to be determined. Mr. Hoover and Ms. Ives agreed to share more information with PACE as they are finalized.

PACE Bylaw Discussion: Mr. Ferrier discussed the PACE Bylaws Amendment matter that board members had been reviewing for the past several meetings, asking if board members had reviewed the most recent draft, and if consideration of approval at this time. Board members took no action during the December meeting but decided to hold the matter and consider it again at the January meeting.

Communications

Mr. Ferrier shared a draft of a letter of support from PACE for the City of Battle Ground's funding request to the State of Washington for the Remy Park Inclusive Play Equipment project, which is included on the City's 2026 Legislative agenda. PACE Board members expressed verbal approval of the draft letter and Mr. Ferrier will bring a final copy to the January meeting for signature by Board members.

The meeting was adjourned at 5:00.

PARKS AND COMMUNITY ENGAGEMENT ADVISORY (PACE) BOARD

Bylaws

Revised October 2025

MEMBER SELECTION

- The Mayor selects and appoints members to serve on the PACE Board with City Council approval (BGMC 2.60.010.A).

MEMBERSHIP

General Membership Criteria

- The PACE Board shall consist of seven (7) members: six (6) regular members and one (1) youth representative member. Both the regular members and the youth member will serve without compensation (BGMC 2.60.010.A and 2.60.010.B).
- Of the seven members, no less than six (6) members shall reside within the City of Battle Ground. One (1) regular member may reside outside the City of Battle Ground as long as they either live in the City's urban growth boundary or own a business in the City of Battle Ground (BGMC 2.60.010A).

Youth Representative Member

- The youth representative member position shall be filled by a youth between the ages of 14-18 who resides in the City's urban growth boundary or who attends school within the Battle Ground School District (BGMC 2.60.010.B).

MEMBERSHIP TERMS

General Membership

- The term of office for regular PACE members shall be three (3) years. The respective terms of office shall be staggered to provide continuity. At the conclusion of his/her term, a PACE member may seek reappointment (BGMC 2.60.010.A).

Youth Representative

- The youth representative term of office shall be two (2) years with the period of service to coincide with the school year calendar (September through the following June). The youth member may seek reappointment to PACE at the conclusion of his/her term, subject to the age and residency requirements for the position (BGMC 2.60.010.A and 2.60.010.B).

OFFICERS

- PACE shall elect its own chairperson and a vice-chair and adopt rules for the transaction of such business as may come before it (BGMC 2.60.030).
- The term of office for the chairperson and vice-chair shall each be one (1) year. Elections for the coming year will occur during the December meeting, with the effective date of office beginning January 1st of each year and expiring on December 31st.
- Officers may serve no more than two (2) consecutive years in the same capacity.

MEMBER DUTIES

- Consistent with BGMC 2.60.020, and under the direction of city staff, PACE members are expected to:

PARKS

- Formulate an orderly program for the acquisition of land, waterways, buildings, facilities, and equipment, and for the development, operation, and maintenance of an adequate system of public parks, playgrounds, and recreational facilities of the City, in cooperation with other departments or bodies, public or private.
- Recommend to the City Council appropriate measures to ensure that the City has a well-integrated and complete program for the use of its parks and recreation playgrounds. To accomplish this end, the board shall from time to time meet with appropriate City employees and with representatives and officials of other groups, both public and private, who are interested in the use and development of City parks and recreational facilities for the public benefit.

COMMUNITY ENGAGEMENT

- Formulate a recreational program for the residents of Battle Ground, including programs and plans regarding the utilization of parks, playgrounds, and recreational facilities.
- Hold public meetings for the purpose of reviewing park and recreation programs and objectives with stakeholder groups and the public at large, with the intent of cultivating public interest in the activities of the City's park and recreation program, including soliciting participation of individuals and community groups as volunteers for community events.
- Encourage individuals and community groups to donate funds, resources, and manpower for the improvement and development of park and recreation programs and facilities.
- Participate in the scheduling, planning, and coordination of community-wide events and city beautification objectives

MEETINGS AND MINUTES

Meetings

- The board shall meet monthly, as needed, with a minimum of nine (9) meetings per year unless canceled by the board chairperson. A majority of the members of the board present shall constitute a quorum for the transaction of business and any action taken by the majority of those present shall be deemed action of the board (BGMC 2.60.030).
- Special meetings may be called by the Chair or by any three (3) members of the advisory board upon personal notice being given to all members or written notice being mailed or emailed to each member at least 72 hours prior to the date set for such meeting.

Meeting Minutes

- The appointed City staff liaison to the PACE Board shall act as secretary and shall be responsible for taking and distributing meeting minutes.

MEMBER VACANCY/REMOVAL/RESIGNATION

Filling a Vacancy

- A position shall remain vacant until the Mayor selects and appoints a member to fill the remaining term (BGMC 2.60.040).

Member Removal

- The Mayor may remove any member of the board for any reason other than disagreement, with an official recommendation of the board or its members, provided that such removal has been confirmed by a majority of the City Council (BGMC 2.60.040).
- Any member with more than three (3) unexcused absences in a 12-month period may be recommended for removal by the board (BGMC 2.60.040), which recommendation will be forwarded to the Mayor and City Council for potential action.

Member Resignation

- A member may resign from their position at anytime.
    - A member must submit in writing (letter or email) a letter of resignation to the City staff liaison serving the board.
    - The letter must include an effective date of resignation.

City of Battle Ground

City Hall • Executive Department

109 SW 1st Street, Suite 221 • Battle Ground, WA • (360) 342-5000 • www.cityofbg.org

December 10, 2025

Kris Swanson, City Manager
City of Battle Ground
109 SW 1st Street
Battle Ground, WA 98604

RE: Support for City of Battle Ground Capital Budget Request
Remy Park Inclusive Play Equipment

Dear Kris:

As board members of the City of Battle Ground Parks and Community Engagement (PACE) Advisory Board, please accept this letter in support of the City of Battle Ground's (City) request to the State of Washington for $1.5 million to be used by the City to add inclusive play equipment to Remy Park (Remy).

The City has limited park space in its southwest quadrant, and this is one of the reasons why the City's recently completed Parks, Recreation, and Open Space Plan identified improvements at Remy as a priority. While funding provided by the Legislature during the 2025 session to plan for new amenities at Remy, such as a covered basketball court, a dog park, open play areas, picnic areas, parking, and restrooms, is a great step in the right direction, we believe the City's request for funding as part of the 2026 budget to add inclusive play equipment builds upon this positive momentum.

As the City's appointed advisors for the development and operation of public parks, playgrounds, and recreational facilities, we wholeheartedly support projects and programs predicated upon a vision of community where everyone is included regardless of their physical limitations. Playgrounds are a cornerstone upon which we can bring that vision to reality, offering a place for younger residents to engage, build lifelong friendships, and enjoy the simple act of play. For these reasons, we support the City's funding request to the State of Washington.

Sincerely,

The Battle Ground PACE Board