Battle Ground City Council Meeting Minutes
Monday, January 20, 2026

The regular meeting of the Battle Ground City Council was called to order in the Battle Ground Council Chambers at 7:00 p.m. by Mayor Eric Overholser. The meeting was recorded via Zoom and live-streamed on YouTube.

The Pledge of Allegiance was recited.

City Clerk Elizabeth Halili called the roll. The following were present:

COUNCIL: Mayor Eric Overholser, Deputy Mayor Vaile, and Councilmembers Troy McCoy, Shane Bowman (via Zoom), Victoria Ferrer, Jeanie Kuypers, and Brian Munson (via Zoom)

ABSENT: None.

STAFF: City Manager Kristina Swanson, Deputy City Manager Robert Ferrier, Finance and Information Services Director Meagan Lowery, Police Chief Dennis Flynn, Public Works Director Mark Herceg, Community Development Director Kristin Lehto, Acting City Attorney Aziza Foster (via Zoom), and City Clerk Elizabeth Halili.

MOTION TO APPROVE AGENDA **7:01 p.m.**

MOTION: Councilmember Vaile moved to amend the agenda to remove the appointments for the LTAC Committee as listed under the Mayor's Report (and bring them back at the first meeting in March).
SECOND: Councilmember Ferrer
The Council discussed the motion.
Acting City Attorney Aziza Foster responded to questions from the Council.
Finance and Information Services Director Meagan Lowery responded to questions for the Council.
The Motion was called by Mayor Overholser with a Friendly Amendment: "Motion to remove the three appointments to the Lodging Tax Advisory Committee and to Table that and bring that back up in the first meeting of March."
Deputy Mayor Vaile concurred with the Friendly Amendment made to the motion.
VOTE: Motion carried 5-2
AYES: Mayor Overholser, Deputy Mayor Vaile, Councilmember Ferrer, Councilmember Kuypers, and Councilmember Munson
NAYS: Councilmember McCoy, Councilmember Bowman

MOTION: Councilmember Ferrer moved to open up all committee appointments for discussion this evening.

SECOND: Councilmember Vaile
The Council discussed the motion.
VOTE: Motion carried 4-3
AYES: Deputy Mayor Vaile, Councilmember Ferrer, Councilmember Kuypers, and Councilmember Munson
NAYS: Mayor Overholser, Councilmember McCoy, Councilmember Bowman

MOTION: Councilmember McCoy Called the Question to approve the agenda as amended.
SECOND: Councilmember Bowman
VOTE: Motion carried 7-0

SUMMARY REPORTS AND PRESENTATIONS **7:24 p.m.**

Councilmember Reports:

- Councilmember Kuypers: Clark County Regional Parks Task Force meeting report
- Councilmember McCoy: Regional Transportation Council (RTC) meeting report
- Councilmember Ferrer: Ending Community Homelessness Organization meeting report.
  Councilmember Ferrer requested that the City Manager email the Council a letter and draft plan regarding citywide participation in the proposed Countywide Homeless Systems Analysis for review and discussion at the next meeting.

Mayor's Report:

- ***Appointment to the Lodging Tax Advisory Committee (LTAC) Funded Organization Position, term beginning January 1, 2026***

***This item was removed by an earlier motion.**

- ***Appointment to the Lodging Tax Advisory Committee (LTAC) Funded Organization Position, term beginning January 1, 2026***

***This item was removed by an earlier motion.**

- ***Appointment to the Lodging Tax Advisory Committee (LTAC) Lodging Tax Collector Position, term beginning January 1, 2026***

***This item was removed by an earlier motion.**

- *Mayor Overholser provided a report on the EMS District 2 Board Meeting.*
- *Mayor Overholser provided a report on the C-TRAN Board of Director's meeting.*
  The Council discussed the report.
  Public Works Director Mark Herceg responded to a question from the Mayor.

- **City Council Liaison Board and Committee Appointments**
  Mayor Overholser sought the interest of Council members to serve on the following City Council Liaison Board and Committees and selected his appointments subject to confirmation by the Council:

  Clark County Mosquito Control District Board of Trustees:
  Mayor Overholser announced the need for one Council liaison delegate to serve on the Clark County Mosquito Control District Board of Trustees and explained the purpose of the committee and term length.
  Councilmember Ferrer expressed interest.
  Mayor Overholser invited a motion.

MOTION: Councilmember McCoy moved to approve the appointment of Councilmember Ferrer as Council Liaison Delegate to the Clark County Mosquito Control District Board of Trustees, term ending December 31, 2027.
SECOND: Councilmember Munson
VOTE: Motion carried 7-0

City of Battle Ground Ethics and Administration Committee:

Mayor Overholser announced openings for two Council liaison delegates to serve on the City of Battle Ground Ethics and Administration Committee, noting that as Mayor, he automatically serves by default. Mayor Overholser explained the purpose of the committee and term lengths.
Councilmember Munson, Councilmember Kuypers, and Deputy Mayor Vaile expressed interest.
Mayor Overholser announced his appointments to the City of Battle Ground Ethics and Administration Committee as Councilmember Munson and Councilmember Kuypers.

MOTION: Councilmember McCoy moved to approve the appointment of Councilmember Munson and Councilmember Kuypers as Council Liaison Delegates to the City of Battle Ground Ethics and Administration Committee terms ending December 31, 2027.
SECOND: Councilmember Ferrer
VOTE: Motion carried 6-1
AYES: Mayor Overholser, Deputy Mayor Vaile, Councilmember McCoy, Councilmember Bowman, Councilmember Ferrer, Councilmember Kuypers
NAYS: Councilmember Munson

Emergency Medical Service (EMS) District 2 Board:

Mayor Overholser announced the need for one Council liaison delegate to serve on the EMS District 2 Board and explained the purpose of the committee and term length.
Mayor Overholser expressed interest.
Mayor Overholser invited a motion.

MOTION: Councilmember Ferrer moved to approve the appointment of Mayor Overholser as Council Liaison Delegate to the EMS District 2 Board, term ending December 31, 2027.
SECOND: Councilmember Vaile
VOTE: Motion carried 7-0

Lodging Tax Advisory Committee (LTAC):

Mayor Overholser announced the need for one Council liaison delegate and one alternate delegate to serve on the Lodging Tax Advisory Committee. Mayor Overholser explained the purpose of the committee and term length.
Deputy Mayor Vaile expressed interest.
Councilmember Ferrer expressed interest in serving as alternate delegate.
Mayor Overholser invited a motion to approve the appointments of Deputy Mayor Vaile as Council liaison delegate and Councilmember Ferrer as alternate delegate to the LTAC Committee term ending December 31, 2027 for both.

MOTION: Councilmember Kuypers moved to approve the appointment of Deputy Mayor Vaile as Council Liaison Delegate and Councilmember Ferrer as Alternate Liaison Delegate to the Lodging Tax Advisory Committee, term ending December 31, 2027.
SECOND: Councilmember Munson
VOTE: Motion carried 6-1

AYES: Mayor Overholser, Deputy Mayor Vaile, Councilmember Bowman, Councilmember Ferrer, Councilmember Kuypers, and Councilmember Munson
NAYS: Councilmember McCoy

Urban County Policy Board (UCPB):

Mayor Overholser announced the need for one Council liaison alternate delegate to serve on the Urban County Policy Board, noting that as Mayor, he automatically serves by default. Mayor Overholser explained the purpose of the committee and term length.
Councilmember Ferrer expressed interest.
Mayor Overholser invited a motion to approve the appointment of Councilmember Ferrer as Council liaison alternate delegate to the Urban County Policy Board, term concurrent with the tenure of the seated Mayor.

MOTION: Councilmember Vaile moved to approve the appointment of Councilmember Ferrer as Alternate Council Liaison Delegate to the Urban County Policy Board, term concurrent with the tenure of the seated Mayor.
The Council discussed the motion.
SECOND: Councilmember Ferrer
VOTE: Motion carried 7-0

Budget Advisory Committee:

Mayor Overholser announced openings for three Council liaison delegates to serve on the Budget Advisory Committee and explained the purpose of the committee and term lengths.
Councilmember Kuypers expressed interest.
The council discussed the positions and purpose of the committee.
Mayor Overholser announced his appointments to the Budget Advisory Committee as Deputy Mayor Vaile, Councilmember Kuypers, and Councilmember Munson.

MOTION: Councilmember Ferrer moved to approve the appointments of Deputy Mayor Vaile, and Councilmember Kuypers, and Councilmember Munson to the Battle Ground Budget Advisory Committee, terms ending December 31, 2027.
SECOND: Councilmember Bowman
VOTE: Motion carried 7-0

Evaluation Committee:

Mayor Overholser announced openings for two Council liaison delegates to serve on the City Manager Evaluation Committee, noting that as Mayor, he automatically serves by default. Mayor Overholser explained the purpose of the committee and term lengths. Mayor Overholser noted the committee would not meet annually in October, as previously noted, but would meet annually in April and on an as-needed basis.
Councilmember Munson, Deputy Mayor Vaile, Councilmember McCoy, and Councilmember Kuypers expressed interest.
The interested council members and Deputy Mayor responded to questions from the Mayor regarding their experience and qualifications for service on this Committee.
The council discussed the purpose of the committee.
Mayor Overholser announced his appointments to the City Manager Evaluation Committee as Councilmember Kuypers and Councilmember Munson.

MOTION: Councilmember Munson moved to approve the appointments of Councilmember Kuypers and

Councilmember Munson to the City Manager Evaluation Committee, terms ending December 31, 2026.
SECOND: Councilmember Ferrer
VOTE: Motion carried 7-0

Bi-State Coordination Committee:
Per Mayor Overholser's request, Councilmember McCoy explained the purpose of the Committee, noting that the Mayor automatically serves as Delegate.
Mayor Overholser stated that as Mayor, he is automatically the delegate to this committee.
No further discussion was held.

Columbia River Economic Development Council (CREDC):
Mayor Overholser asked Council if they wanted to consider opening the alternate delegate position on the CREDC currently held by Councilmember McCoy for further discussion. Hearing no discussion, Mayor Overholser stated the council would keep the alternate delegate position as appointed (Councilmember McCoy).

Discovery Clean Water Alliance (DCWA):
Councilmember McCoy stepped down from the Discovery Clean Water Alliance alternate delegate position.
Mayor Overholser announced he was seeking an alternate delegate to serve on the Discovery Clean Water Alliance.
Councilmember Munson expressed interest in serving as alternate delegate.
Mayor Overholser explained the purpose of the Alliance and term length, noting that Councilmember Bowman currently serves as the Council Liaison Delegate.
Councilmember Ferrer expressed interest in serving as alternate delegate.
The Council discussed the positions.

MOTION: Councilmember Kuypers moved that Councilmember Bowman maintain his position on that committee and that we open it up for two new Council Members to throw their name in the hat for the alternate position.
SECOND: Councilmember McCoy
Councilmember Munson withdrew his interest as the alternate.
Discussion was held by Council.
The Motion was called by Mayor Overholser with a Friendly Amendment: "Motion to appoint Councilmember Bowman to retain the primary seat and put Councilmember Ferrer in as the alternate."
Councilmember Kuypers concurred with the Friendly Amendment made to the motion.
VOTE: Motion carried 7-0

Ending Community Homelessness Organization (ECHO):
Mayor Overholser stepped down from the Alternate Delegate position on the Ending Community Homelessness Organization. Mayor Overholser explained the purpose of the committee and term length.
Councilmember Ferrer confirmed she would continue to serve as Council Liaison Delegate.
Mayor Overholser sought the Council's interest in serving as Alternate Delegate to ECHO.
Deputy Mayor Vaile expressed interest.
Mayor Overholser invited a motion.

MOTION: Councilmember Ferrer moved to approve the retention of Councilmember Ferrer as Council

Liaison Delegate and the appointment of Deputy Mayor Vaile to the Alternate Delegate Position to the Ending Community Homelessness Organization , until changed by Council.
SECOND: Councilmember Kuypers
VOTE: Motion carried 7-0

FD3 Fire Station Facility Committee
Mayor Overholser announced that this committee has been relinquished as the Fire District is looking at other alternatives versus staying in the existing building.

LEOFF-1 Board:
Mayor Overholser noted the current delegate position is held by Councilmember Kuypers, and the alternate delegate position is held by Councilmember Bowman and explained the term lengths.
Mayor Overholser sought the interest of Council for service on the LEOFF-1 board.
Deputy Mayor Vaile expressed interest.
Councilmember Bowman stepped down from the alternate delegate position on the Board.
Mayor Overholser invited a motion to approve the appointment of Councilmember Kuypers to the delegate position and Deputy Mayor Vaile to the alternate delegate position on the LEOFF-1 Board.

MOTION: Councilmember Ferrer moved to approve the appointment of Councilmember Kuypers and Deputy Mayor Vaile on the LEOFF-1 Board.
SECOND: Councilmember McCoy
VOTE: Motion carried 7-0

Regional Transportation Council (RTC):
Mayor Overholser announced that Councilmember McCoy would remain as the appointed Council Liaison Delegate to the Regional Transportation Council.

Legislative Committee:
Mayor Overholser announced the delegate positions on the Legislative Committee are currently held by Councilmember McCoy, Councilmember Bowman, and himself with terms ending December 31, 2026.
Mayor Overholser explained the purpose of the committee.
Mayor Overholser sought the Council's interest in serving as delegates on the committee.
Deputy Mayor Vaile, and Councilmember Ferrer expressed interest.
The Council discussed the Governance Coordination Manual as it pertains to term lengths on the Legislative Committee.
Further discussion was held by Council.
Mayor Overholser invited a motion.

MOTION: Councilmember Ferrer moved for Deputy Vaile, Councilmember Ferrer, and Mayor Overholser as this Legislative Committee.
SECOND: Councilmember Munson

Councilmember McCoy raised a POINT OF ORDER to inquire whether the individuals named in the motion constituted the Mayor's nominations. Mayor Overholser confirmed that Deputy Mayor Vaile, Councilmember Ferrer, and himself were his appointments.

VOTE: Motion Carried 4-3
AYES: Mayor Overholser, Deputy Mayor Vaile, Councilmember Ferrer, and Councilmember Munson.
NAYS: Councilmember McCoy, Councilmember Bowman, and Councilmember Kuypers

Governance Coordination Manual Committee:
Mayor Overholser announced the Governance Coordination Manual will be considered during the upcoming Council Retreat/Special Meeting. No further discussion was held.

Councilmember Bowman raised a Point of Order concerning whether overriding the provisions of the Governance Manual requires a Public Hearing.

Mayor Overholser called a brief recess at 8:50 p.m.
Mayor Overholser reconvened the meeting at 8:57 p.m.

City Manager Swanson responded to questions from Council regarding the purpose of the Governance Coordination Manual and the process to amend which is done in the form of a Resolution.
The Council discussed the Point of Order made by Councilmember Bowman.

Mayor Overholser requested the City Attorney review the Governance Manual regarding term language on Boards and Committees.

City Attorney Aziza Foster responded to questions from the Council.

Further discussion was held by the Council.

MOTION*:* Councilmember Bowman moved that we do not spend money on legal for this governance manual question.
SECOND*:* Councilmember McCoy
VOTE: Motion Carried 6-1
NAYS: Overholser

Presentations:

- **New Employee Introduction: Jennifer Conde, Associate Planner**
  Community Development Director Kristin Lehto introduced Jennifer Conde, Associate Planner, to the Council. Ms. Conde provided a brief statement and was welcomed by the Council.
- **Grace/Main Traffic Safety Solutions**
  Public Works Director Mark Herceg provided a brief presentation regarding the Main Street & Grace Avenue Short Term Traffic Safety Solutions including the following options:
    - *Option #1: All-Way Stop – Not recommended by Staff*
    - *Option #2: Rapid Rectangular Flashing Beacons – Not recommended by Staff*
    - *Option #3: Flashing Beacons – Recommended by Staff*

  The Council discussed the presentation.
  Public Works Director Mark Herceg responded to questions from the Council.

CONSENSUS was reached by the Council to instruct staff to implement Option #3

CITIZEN'S COMMUNICATIONS **9:26 p.m.**

- *Jessica Cole provided public comment.*
- *Sharon Wodtke provided public comment*
- *Lori Lindberg provided public comment.*

CONSENT AGENDA **9:37 p.m.**

- **A.** City Council Regular Meeting Minutes of January 5, 2026
- **B.** Claim Vouchers dated 12/29/2025 #99054-#99082 in the amount of $95,9796.30
- **C.** Claim Vouchers dated 01/09/2026 #99083-#99118, and Bank Drafts, in the amount of $1,283,047.41
- **D.** Claim Vouchers dated 01/13/2026 #99119-#99189, and Bank Drafts, in the amount of $1,180,088.24
- **E.** Payroll dated 01/09/2026, direct deposits of $297,289.65 for a total payroll of $297,289.65. No vouchers were issued in this payroll.
- **F.** Resolution 26-01 Court Policy Case Weighting for: Community Court Cases; and Probation Violations

Councilmember Ferrer requested the removal of Item A from the Consent Agenda.

MOTION: Councilmember Ferrer moved to approve the Consent Agenda minus line Item A.
SECOND: Deputy Mayor Vaile
VOTE: Motion carried 7-0

The Council discussed Consent Agenda Item A

PUBLIC HEARINGS **9:40 p.m.**

- None

BUSINESS **9:40 p.m.**

- None

ADMINISTRATIVE REPORTS **9:40 p.m.**

- City Manager Kris Swanson reported that she will be attending the AWC City Action Days event in Olympia with Councilmember Ferrer, Deputy Mayor Vaile, and Councilmember Kuypers on January 21st and 22nd.
  Ms. Swanson noted that she will be sending out further communications on current projects within the city.
- Police Chief Dennis Flynn reported on the planned walk-out at Battle Ground High School and Prairie High School.

COUNCIL COMMUNICATIONS **9:44 p.m.**

- *Councilmember McCoy:*
  - *Requested information from staff regarding Road Closures & if City Council had any tools to speed up construction that had outlasted its road closing permit.*
    City Manager Swanson responded to the question from Councilmember McCoy and noted that this will be included in the communications she will send to council regarding current projects.
  - *Requested a secondary letter crafted regarding GMA with site specific requests that Council can look at if they are affected by the new AG Study. Mayor Overholser concurred with Councilmember McCoy's request.*

MOTION: Councilmember McCoy moved that Item A be approved if Councilmember Ferrer's comments are correct and the Clerk can confirm them that she make the amendments if not it stands as is.
SECOND: Kuypers
VOTE: 7-0

ADJOURNMENT

The regular meeting was adjourned at 9:49 p.m.

Next Meeting Date: Monday, February 2, 2026 – Study Session at 6:00 p.m. – Regular meeting at 7:00 p.m.

Eric Overholser (Feb 4, 2026 16:58:07 PST)

Eric Overholser
Mayor

Elizabeth Halili
City Clerk

Date of approval by the City Council: February 2, 2026

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2026 01 20 City Council Regular Meeting Minutes

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