Battle Ground City Council Study Session
Monday, April 20, 2026

The study session of the Battle Ground City Council was called to order in the Battle Ground Council Chambers at 6:00 p.m. by Mayor Overholser. The meeting was live-streamed on YouTube.

The following were present:

COUNCIL: Mayor Eric Overholser, and Council Members Troy McCoy, Victoria Ferrer, Jeanie Kuypers, Brian Munson and Shane Bowman

ABSENT: Deputy Mayor Aimee Vaile

STAFF: City Manager Kris Swanson, Deputy City Manager Robert Ferrier, Finance and Information Services Director Meagan Lowery, Public Works Director Mark Herceg, Community Development Director Kristin Lehto, Police Chief Dennis Flynn (arrived at 6:27 p.m.), Communications Manager/Public Information Officer Alisha Smith, and City Clerk Elizabeth Halili

TOPIC: NW 5th Street - Project Update
Presented By: *Public Works Director Mark Herceg*
Summary: *Public Works Director Mark Herceg provided a presentation to the Council on Connecting Washington projects specifically regarding an update on the status of the NW 5th Street project. The presentation outlined several key decisions needed before Engineering staff can continue with the project design.*

The Council discussed the presentation.
Public Works Director Mark Herceg responded to questions from the Council.

ADJOURNMENT
The meeting adjourned at 6:46 p.m.

Eric Overholser (May 5, 2026 18:14:21 PDT)
Eric Overholser
Mayor

Elizabeth Halili
Elizabeth Halili
City Clerk

Date of approval by the City Council: May 4, 2026

- This institution is an equal opportunity provider and employer.
- Información será traducida al español a petición de *cityclerk.info@cityofbg.org*
- Информация имеется на русском языке по запросу на *cityclerk.info@cityofbg.org*.
- 如需相关信息的中文版本，请来函索取：*cityclerk.info@cityofbg.org*
- Za informacije na bosanskom jeziku obratite se na adresu *cityclerk.info@cityofbg.org*
- Ang impormasyon ay makukuha sa Tagalog sa pamamagitan ng kahilingan sa *cityclerk.info@cityofbg.org*
- Gửi yêu cầu nhận thông tin sẵn có bằng tiếng Việt đến *cityclerk.info@cityofbg.org*

Battle Ground City Council Meeting Minutes
Monday, April 20, 2026

The regular meeting of the Battle Ground City Council was called to order in the Battle Ground Council Chambers at 7:00 p.m. by Mayor Eric Overholser. The meeting was recorded via Zoom and live-streamed on YouTube.

The Pledge of Allegiance was recited.

City Clerk Elizabeth Halili called the roll. The following were present:

COUNCIL:	Mayor Eric Overholser, Deputy Mayor Aimee Vaile, and Councilmembers Troy McCoy, Shane Bowman, Victoria Ferrer, Jeanie Kuypers, and Brian Munson
ABSENT:	None.
STAFF:	City Manager Kristina Swanson, Deputy City Manager Robert Ferrier, Finance and Information Services Director Meagan Lowery, Public Works Director Mark Herceg, Community Development Director Kristin Lehto, Police Chief Dennis Flynn, Communications Manager/PIO Alisha Smith, Planning Supervisor Samuel Crummett (via Zoom), Acting City Attorney Kirk Ehlis (via Zoom), and City Clerk Elizabeth Halili.

MOTION TO APPROVE AGENDA **7:01 p.m.**

MOTION: Mayor Overholser moved to amend the agenda to add to the existing Executive Session this evening "Pursuant to RCW 42.30.110(1)(f) to receive and evaluate complaints or charges brought against an employee. Upon the request of such employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge."
SECOND: Ferrer
VOTE: Motion carried 6-1
AYES: Mayor Overholser, Deputy Mayor Vaile, Councilmember Bowman, Councilmember Ferrer, Councilmember Kuypers, Councilmember Munson
NAYS: Councilmember McCoy

MOTION: Deputy Mayor Vaile moved to approve the agenda as amended.
SECOND: Councilmember Munson
VOTE: Motion carried 7-0

SUMMARY REPORTS AND PRESENTATIONS **7:02 p.m.**

Councilmember Reports:

POINT of ORDER – Councilmember Munson raised a Point of Order
POINT OF ORDER RESCINDED: Councilmember Munson rescinded the Point of Order
Mayor Overholser announced: POINT Of ORDER RESCINDED

- *Councilmember Ferrer: Provided a report on the recent Urban County Policy Board and Ending Community Homelessness Organization meetings*
- *Mayor Overholser: Provided a report on the recent EMS District 2 Board meeting.*
  The Council discussed the report
  Finance and Information Services Director Meagan Lowery responded to questions from the Council.

Mayor's Report:

- **BiG Heart Citizen Recognition Award: Virginia Mendez-Rodeman**
  Mayor Overholser introduced the new BiG Heart Citizen Recognition Program, which honors Battle Ground residents, organizations, and businesses for exceptional service, achievements, and contributions to the community. He presented the first BiG Heart Citizen Recognition Award to Virginia Mendez-Rodeman in recognition of her accomplishment as the 2026 International Brazilian Jiu-Jitsu Federation (IBJJF) European Champion in the Brown Belt Female Master 5 Open Division. Ms. Mendez-Rodeman offered brief remarks.

- **Proclamation: Fair Housing Month; April 2026**
  Mayor Eric Overholser proclaimed April 2026, as Fair Housing Month and read the proclamation aloud. Heather Renner accepted the proclamation and provided a brief statement.

- **Certificate of Municipal Leadership Awards: Mayor Overholser, Deputy Mayor Vaile, and Councilmembers Kuypers and Ferrer**
  Association of Washington Cities (AWC) Board Member Ty Stober provided a brief statement, and awarded Mayor Overholser, Deputy Mayor Vaile, and Councilmembers Kuypers and Ferrer with AWC Certificates of Municipal Leadership.

Presentations:

- **Recognition of Outstanding Achievement: Battle Ground Police Lieutenant Jim Keller**
  Police Chief Dennis Flynn recognized Police Lieutenant Jim Keller for graduating from Northwestern University – School of Police and Staff Command. Lieutenant Keller provided a brief statement and was congratulated by the Council.

- **2026 Legislative Post Session Report**
  Mayor Overholser introduced Josh Weiss of Columbia Policy Advisors. Mr. Weiss presented the 2026 State Legislative Post Session Report.

  The Council discussed the presentation.
  Mr. Weiss responded to questions from the Council.

CITIZEN'S COMMUNICATIONS **8:06 p.m.**

- *Gary Obermeyer of Battle Ground provided public comment*
- *Douglas Tweet of Camas provided public comment*
- *Margaret Tweet of Camas provided public comment*
- *Bev Jones of Battle Ground provided public comment*

- *Dave Rowe of Battle Ground provided public comment and handouts to the Council*
- *Jessica Cole of Battle Ground provided public comment and handouts to the Council*

CONSENT AGENDA **8:25 p.m.**

A. City Council Regular Meeting Minutes of April 6, 2026
B. Claim Vouchers dated 04/03/2026 #99701-#99793 and Bank Drafts, in the amount of $842,563.00
C. Payroll dated 04/10/2026, vouchers #29303-#29305 in the amount of $1,573.00 and direct deposits of $322,201.51 for a total payroll of $323,774.51
D. NE 1st Street Phase 2 – Right of Way (ROW) Purchase Approval - Morris

MOTION: Councilmember Ferrer moved to approve the Consent Agenda as presented.
SECOND: Deputy Mayor Vaile
VOTE: Motion carried 7-0

PUBLIC HEARING

Ordinance No. 2026-03 NW Natural Gas Franchise Agreement: Public Hearing/Motion **8:25 p.m.**
Presented by: *Deputy City Manager Robert Ferrier*
Summary: *The Council heard public testimony and considered the adoption of Ordinance 2026-03 approving a ten (10) year Franchise Agreement by and between the City of Battle Ground and NW Natural Gas Company.*

Deputy City Manager Ferrier provided a brief presentation.

Mayor Overholser opened the public hearing at 8:26 p.m.

- *None provided public testimony.*

Mayor Overholser closed the public hearing at 8:27 p.m.

City Clerk Elizabeth Halili read the Title of Ordinance 2026-03

MOTION: Councilmember Ferrer moved to adopt Ordinance 2026-03 approving a 10-year Franchise Agreement by and between the City of Battle Ground and the NW Natural Gas Company as presented.
SECOND: Councilmember McCoy
VOTE: Motion Carried 7-0

Battle Ground Municipal Code Updates: Presentation/Public Hearing
Presented by: *Deputy City Manager Robert Ferrier, Community Development Director Kristin Lehto, and Public Works Director Mark Herceg*
Summary: *The Council heard public testimony and were presented with an overview of proposed changes to Battle Ground Municipal Code Titles 2, 6, 8, 10, 12, 13, 15, 17, and 18. These proposed changes included updates to development regulations designed to align with recent state legislation and support implementation of the City's Comprehensive Plan. Staff will prepare Ordinances for a future Council meeting, at which time staff will ask for a decision from Council.*

Deputy City Manager Ferrier, Public Works Director Mark Herceg, and Community Development Director Kristin Lehto provided a brief presentation.

Mayor Overholser opened the public hearing at 8:32 p.m.

- *Daniel, Engineer at Wolff Industries in Battle Ground, provided public testimony.*

Mayor Overholser closed the public hearing at 8:35 p.m.

Discussion was held by the Council.
Director Lehto responded to questions from the Council.
Planning Supervisor Samuel Crummett responded to questions from the Council.

Mayor Overholser recessed the meeting at 8:45 p.m.
Mayor Overholser resumed the meeting at 8:50 p.m.

BUSINESS **8:50 p.m.**

Council Compensation

Presented by: *Finance and Information Technologies Director Meagan Lowery*
Summary: *The City Council was provided with a presentation and engaged in a discussion about Councilmember compensation, specifically related to the potential of rescinding Ordinance 2021-40 Establishment of a Salary Commission.*

Director Lowery provided a brief presentation.
The Council discussed the presentation
Director Lowery responded to questions from the Council.

CONSENSUS was reached by Council not to pursue rescinding Ordinance 2021-40 Establishment of a Salary Commission

2026 Q1 Financial Review

Presented by: *Finance and Information Technologies Director Meagan Lowery*
Summary: *The City Council was presented with an overview of the city's First Quarter 2026 financial performance.*

Director Lowery provided a presentation.

ADMINISTRATIVE REPORTS **9:24 p.m.**

- *None*

COUNCIL COMMUNICATIONS **9:25 p.m.**

- *Councilmember Bowman:*
    - *Reported on his recent opportunity to attend a burn with Fire District 3 cadets.*
    - *Spoke with the State and City Fire Marshals about Ordinance 2026-04 regarding RV, Trailer, and Boat Storage in Residential Districts adopted at the April 6th City Council meeting, noting the need to coordinate with fire officials on separation distances and fire-safety concerns in future code updates.*
- *Councilmember McCoy:*
    - *Attended a fundraiser supporting School Resource Officers (SROs) and noted its strong message about the value of SROs.*
- *Mayor Overholser*
    - *Provided an update on C-TRAN ridership for Routes 47 and 7 and The Current, reporting a combined total of 158,508 rides in 2025. He noted that the cost to the City is approximately $30 per ride and encouraged increased community use of both fixed-route service and The Current. The Current remains free for students.*

EXECUTIVE SESSION **9:36 p.m.**

(As Amended Per Earlier Motion)

Mayor Overholser announced that pursuant to RCW 42.30.110(1)(i) and RCW 42.30.110(1)(f), the City Council

would enter an Executive Session to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, and to receive and evaluate complaints or charges brought against an employee. However, upon the request of such employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge.
Mayor Overholser stated the Executive Session would last thirty (30) minutes, beginning at 9:45 p.m. and ending at 10:15 p.m., with possible action to follow.

Mayor Overholser recessed the Regular meeting at 9:37 p.m.
The Council entered the Executive Session at 9:45 p.m.
The Council re-entered the Chambers at 10:15 p.m.
Mayor Overholser resumed the Regular Meeting at 10:15 p.m.

Mayor Overholser announced that no action would be taken.

ADJOURNMENT
The regular meeting was adjourned at 10:15 p.m.

Next Meeting Date: Monday, May 4, 2026 – No Study Session - Regular meeting at 7:00 p.m.

Eric Overholser (May 5, 2026 18:14:21 PDT)

Eric Overholser
Mayor

Elizabeth Halili
City Clerk

Date of approval by the City Council: May 4, 2026

Regular Council meetings of the Battle Ground City Council are recorded digitally. These recordings are kept on file in the office of the City Clerk for a period of six (6) years.

- This institution is an equal opportunity provider and employer.
- Información será traducida al español a petición de *cityclerk.info@cityofbg.org*
- Информация имеется на русском языке по запросу на *cityclerk.info@cityofbg.org*.
- 如需相关信息的中文版本，请来函索取：*cityclerk.info@cityofbg.org*
- Za informacije na bosanskom jeziku obratite se na adresu *cityclerk.info@cityofbg.org*
- Ang impormasyon ay makukuha sa Tagalog sa pamamagitan ng kahilingan sa *cityclerk.info@cityofbg.org*
- Gửi yêu cầu nhận thông tin sẵn có bằng tiếng Việt đến *cityclerk.info@cityofbg.org*

2026 04 20 City Council Study Session & Regular Meeting Minutes

Final Audit Report 2026-05-06

Created:	2026-05-05
By:	Elizabeth Halili (elizabeth.halili@cityofbg.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAANcqtNizCoJRGqwnwBNM6pLfN5jGuHlIu

"2026 04 20 City Council Study Session & Regular Meeting Minutes" History

Document created by Elizabeth Halili (elizabeth.halili@cityofbg.org)
2026-05-05 - 9:51:02 PM GMT

Document emailed to Eric Overholser (eric.overholser@cityofbg.org) for signature
2026-05-05 - 9:51:07 PM GMT

Email viewed by Eric Overholser (eric.overholser@cityofbg.org)
2026-05-05 - 9:51:11 PM GMT

Document e-signed by Eric Overholser (eric.overholser@cityofbg.org)
Signature Date: 2026-05-06 - 1:14:21 AM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW

Document emailed to Elizabeth Halili (elizabeth.halili@cityofbg.org) for signature
2026-05-06 - 1:14:23 AM GMT

Email viewed by Elizabeth Halili (elizabeth.halili@cityofbg.org)
2026-05-06 - 1:14:26 AM GMT

Document e-signed by Elizabeth Halili (elizabeth.halili@cityofbg.org)
Signature Date: 2026-05-06 - 2:34:56 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE

Agreement completed.
2026-05-06 - 2:34:56 PM GMT

Adobe Acrobat Sign