Resolution No. 24-03

A RESOLUTION for the adoption of the City of Battle Ground Public Participation Plan that will be used for the City's comprehensive land use plan 2025 periodic update.

WHEREAS, Each county and city that is required or chooses to plan under RCW 36.70A.040 shall establish and broadly disseminate to the public a public participation program identifying procedures providing for early and continuous public participation in the development and amendment of comprehensive land use plans (RCW 36.70A.140); and

WHEREAS, Each county and city shall identify procedures to provide for the broad dissemination of proposals and alternatives, opportunity for written comments, public meetings after effective notice, provision for open discussion, communication programs, information services, and consideration of and response to public comments (RCW 36.70A.140); and

WHEREAS, the City after an effective public notice considered the City of Battle Ground Public Participation Plan (Exhibit A) at an open public meeting on April 1, 2024; and

WHEREAS, the City concludes that its adoption will further the public health, safety, and welfare; and

NOW THEREFORE, be it resolved by the City Council of the City of Battle Ground, State of Washington that the Public Participation Plan (Exhibit A) will be used for the City's Comprehensive Plan 2025 periodic update pursuant to RCW 36.70A.140 and is hereby approved and adopted for its stated purpose.

Section 1. Instructions to Clerk:

1. Per RCW 36.70A.106, transmit a copy of this resolution to the Washington State Department of Commerce within ten days.
2. Transmit a copy of the resolution to the Community Development Director.

ADOPTED IN AN OPEN MEETING THIS 1ST DAY OF APRIL 2024.

Troy McCoy, Mayor

Attested by:

Elizabeth Halili, City Clerk

Approved as to form:

Kirk A Ehlis, City Attorney

City of Battle Ground
2025 Comprehensive Plan Update – Periodic Review

Public Participation Plan

Introduction

The City of Battle Ground is conducting a periodic review of its Comprehensive Plan as required by the Washington State Growth Management Act (GMA). Battle Ground is required to complete its update by June 30, 2025.

This review and update process will invite all community members to contribute their voices and will be developed collaboratively with the community, including key stakeholders and stakeholder groups or community-based organizations. The Plan will also be coordinated with other City initiatives.

A foundation of Community Engagement (2018 – Present)

Beginning in 2018, Battle Ground initiated a visioning exercise designed to chart a direction for the City's future. A group of citizen volunteers—the Navigators—guided the work to create a shared vision for Battle Ground's future. The City's Vision and Strategic Action Plan was adopted in 2019. Since that time, several plans have been adopted, which include:

- Land Use Master Plan (2020)
- Shoreline Master Plan Update (2021)
- Housing Action Plan (2021)
- Transportation System Plan (2021)
- Parks, Recreation, Open Space Plan (2022)

Each of these plans included an extensive public engagement process that will be incorporated into this Plan update. The pyramid action items illustrated below show how these efforts will culminate in the periodic review process of the Comprehensive Plan.

Action Items



The Battle Ground Roadmap vision and action plan provides a foundation for the City of Battle Ground's next steps.

Public Outreach Strategies

Public outreach will include reaching out to both the general public and identified stakeholders to invite participation. Extra effort will be given to reach out to groups hard to reach or underrepresented. Stakeholders will be invited to participate through email, phone calls, or in-person contact. The City will maintain an on-going list for those who wish to stay informed of the process. Public workshops and public hearings will be held throughout the process.

A variety of groups, agencies, and individuals may have interest in the update of Battle Ground's Comprehensive Plan. These include nearby jurisdictions, state agencies, regional organizations, tribal governments, school districts, business associations, special interest groups, residents, and property owners.

The Planning Commission will be the primary committee to review the Plan and hear and consider public testimony. The City Council will also be provided with regular updates. Public meetings held by the Planning Commission and City Council will be noticed according to the standard procedures for those bodies, as well as on the project website. All outreach efforts will be documented by the City and available for public review upon request.

A dedicated webpage will serve as the primary noticeboard for all upcoming meetings and key documents. Outreach to the general public will include posting in public places such as libraries,

community facilities, and businesses. Social media posts and news releases will also be used. The City will reach out to local schools to invite youth into this process. Planning staff will host engagement sessions, as part of "City Café" at the Battle Ground Community Center.

Special noticing will occur in the areas of any proposed Urban Growth Boundary changes, or focused planning efforts, such as an Airpark Plan for Battle Ground's private airport.

Commerce Climate Change Grant

The City has also received a grant from Commerce to develop a Climate Change Element for the comprehensive plan, a new requirement from Washington State. A portion of the funds will be used to conduct targeted outreach to communities that are either more likely to be burdened by the impacts of climate change and underserved populations. The core strategy will be a climate change advisory group who will help determine policies around reducing greenhouse gas emissions and increase climate resiliency. Additional strategies include participating in local events, interviews, and more. These engagement strategies will coordinate with the overall comprehensive plan update, to ensure consistency, and collaboration for a future vision for Battle Ground.

Key Deliverables and Timeline

The Plan update will result in several work products that require review. Some of these may include: draft policy changes, mapping changes, draft code changes, staff reports, and environmental review documents.

Once drafted, all documents will be available for official review by the public. Comment periods will be clearly specified and advertised through the means identified in this public participation plan and in accordance with the Battle Ground Municipal Code. The City will maintain a database of all comments received throughout the Comprehensive Plan update, which will be available for public review upon request.

Deliverable	General Timeframe
Phase 1: Project Launch	
Project Charter	▪ Dec 2023
Commerce Checklist	▪ Winter 2023
Phase 2: Vision and Data Analysis	
Airpark District Land Use compatibility recommendations	▪ March 2024
Public Participation Plan	▪ Council Adoption Spring 2024
EIS Scoping	▪ Spring 2024
Existing Conditions and Trends Report	▪ Early Summer 2024
Phase 3: Draft Plan and EIS	
Land Use Alternatives	▪ Early Summer 2024

Draft Comprehensive Plan and EIS	▪ Fall 2024
Draft Code Revisions Tech Memo	▪ Winter 2024
Phase 4: Final Plan & EIS, Adoption	
Final Comprehensive Plan and EIS	▪ Spring 2025
Final Code Revisions Memo	▪ Spring 2025
Legislative Process	▪ Adoption by June 2025

Source: BERK 2023

Key Meetings and Roles

Listed below are the key meetings and roles. BERK is the primary consultant leading Battle Ground through this effort.

Meeting	Meeting Lead(s)	Attendees
Check-In Meetings	BERK Community Development	▪ BERK ▪ Community Development ▪ Others as needed
Leadership Team Meetings	City Planning Supervisor	▪ Community Development ▪ City Manager & Leadership Team ▪ Others as needed
Interdepartmental Workshops	BERK	▪ BERK ▪ MSi (support) ▪ Communications ▪ Other city departments as needed
Vision Workshops	BERK	▪ BERK ▪ Community Development ▪ Communications ▪ Other city departments as needed
Planning Commission Workshops	Community Development	▪ Community Development ▪ BERK and MSi ▪ Planning Commission
City Council Briefings	Community Development	▪ Community Development ▪ BERK and MSi ▪ City Council

Source: BERK 2023

Conclusion

The update of Battle Ground's Comprehensive Plan is a collaborative effort in which the City will engage the public, businesses, governmental agencies, and other interested groups. The City website, public postings, community events, public meetings, and workshops will be used to reach out to interested parties and get them involved in the process.