CONTRACT FOR SERVICES

SAFETY AND COMPLIANCE PROGRAM

Clark County Fire District 5 (District 5), and the City of Battle Ground (City) hereby agree to the following program for calendar year 2026.

A. Services to be provided – District 5 shall provide safety training to City employees as follows:

1. Classroom Instruction and Training – District 5 will make available to City employees classroom instruction and training in all OSHA and WISHA required areas, as outlined in Appendix B. This training will occur at District 5 facilities unless otherwise agreed by the District 5's Administrator or Deputy Administrator.

2. Online Instruction and Training – District 5 will make available to City employees, online instruction and training in all OSHA and WISHA required areas, as outlined in Appendix C. Each employee will receive a URL link to their online account, where they will take the training at their convenience.

3. Maintenance of all Training Records – District 5 will maintain a database of all training that is conducted for the City. Reports showing all training conducted year-to-date will be provided to the City monthly.

4. Notification and Scheduling of Training Classes – District 5 will provide the City with information on upcoming classes via its website https://ccfd5.org. The website provides class schedules and times. The City can also register for classes through the website.

5. Assistance with Labor and Industries Audits – District 5 personnel will be available to assist the City with all records and information associated with training conducted by District 5. This will include copies of class rosters, training curriculum, and competency records (if needed).

B. Responsibilities of the City – The City shall be responsible for the following:

1. Listing of Employees by Division – The City shall provide District 5 with a roster of employees who will need training, broken down by division.

2. Assistance in Determining Required Training – The City shall work with District 5 in determining what type of training is needed for personnel in each division.

3. Notification of Intent to Attend Classes (Excludes Online Training) – At least 7 calendar days prior to a class being conducted, the City shall notify District 5 of their intent to have employees participate, and if so, the number wo will be participating. Additionally, the City can register students directly through District 5 website (https://ccfd5.org).

4. Promptly Pay Clark County Fire District 5 Invoices – Appendix A includes the annual 2026 charges which the City is agreeing to pay. District 5 will bill the City in the months of January, April, July, October. These billings will be for the current quarter and will be due upon receipt.

C. **Additional Training** – The classes provided under this agreement are listed in Appendix B & C. The City may participate in other classes offered by District 5; however, they will pay the same rate for such classes as other customers. Please refer to the Clark County Fire District 5 website for current pricing (https://ccfd5.org). Private class group rates are available upon request.

D. **Liability** – Each party agrees to assume responsibility for all liabilities that occur or arise in any way out of the performance of this agreement by its personnel and to save and hold the other parties, including their respective employees and officials, harmless from all costs, expenses, losses and damages, including the cost of defense, incurred as a result of any acts or omissions of the parties' employees relating to the performance of this agreement.

E. **Modification of this Agreement** – This agreement may be modified only with the consent of both parties.

F. **Termination of This Agreement** – Either party may terminate their participation in this agreement by providing 120 days' notice of their intent to withdraw. In the event District 5 is unable to provide services as outlined in this agreement, the City shall be reimbursed for any services paid for but not yet received.

EXECUTED ON __November 5__ , 2025

CLARK COUNTY FIRE DISTRICT 5

By: Jennifer Bethke
Jennifer Bethke, District Administrator

City of Battle Ground

By: Robert Ferrier (Dec 3, 2025 10:12:24 PST)
Robert Ferrier, Deputy City Manager

Approved as to Form: Kirk Ehlis (Dec 3, 2025 10:26:22 PST)
Kirk Ehlis, City Attorney

APPENDIX A

Training Costs

Each employee will be charged a per seat fee of $205. This gives them access to their online and in-class training.

The estimated per-seat licenses are for **25 employees.**

In January of each year, we will conduct an audit to determine if all licenses were used. If licenses were not activated a refund will be issued. If the City has utilized more licenses, than they paid for, an invoice will be issues at the rates outlined in this agreement

For 2026 the City of Battle Ground shall pay to Clark County Fire District 5 a total of **$5,125.00** for online and in-class training conducted for regular and summer employees.

This shall be paid based on four quarterly invoices each in the amount of **$1,281.25**

The City of Battle Ground is permitted to select 3 additional online training courses from our digital library. Please see the attachment.

APPENDIX B

Classroom Training Courses Provided Under This Agreement

It is understood that employees who are required to have a particular type of training will receive that training as soon as possible following their date of hire. Refresher courses will then be provided for employees at the intervals noted below.

Classroom Training Courses Provided	Refresher
Stop The Bleed	*12 Months*
Fire Extinguishers/Evacuation	*12 Months*
First Aid/CPR	*24 Months*
Flagging and Traffic Control	*36 Months*
Forklift Training	*36 Months*

Additional in person training options for initial courses listed below, with associated fees discounted from public rates. These will be billed separately and invoiced within 30 days of class date.

Confined Space Initial- minimum of 12 students	*$100/employee*
Fall Protection Initial- minimum of 12 students	*$75/employee*
Trenching and Shoring Initial- minimum of 15 students	*$125/employee*

Please note:

Minimum attendance required for additional in person classes above with all agencies interested in participating included in the minimum student count. If attendee counts do not meet the minimum, the class will be canceled and rescheduled.

No shows and late cancelation for additional classes only

For **additional** in person classes only- If your agency has employees registered and they "no show" or do not cancel at least 72 hours in advance, the full fee for those employees will be charged. **These will be billed separately and invoiced within 30 days of class date.**

APPENDIX C

Online Training Courses Provided Under This Agreement

Employees will be registered and receive an email with login instructions. Each employee will have training based on their job title assigned to them. Available courses are as follows.

Bloodborne Pathogens in First Response Environments

OHSA General Industry: Bloodborne Pathogens

OHSA Construction: Fall Protection

Surviving the Fall: The Proper Use of Your Personal Fall Arrest System

Aerial Lifts in Industrial And Construction Environments

Confined Space Entry

Survive Inside: Employee Safety in Confined Spaces

Rigging Safety In Industrial And Construction Environments

Driving Safety: The Basics

Driving Defensively

Using Fire Extinguishers

Fire Prevention in the Office

Evacuation Procedures

Slips, Trips And Falls: How To Fall Properly And First Aid

First Aid

Forklift Operator Certification 1: Operator Training and Pre-Operational Inspection

Forklift Operator Certification 2: Stability

Forklift Operator Certification 3: Loading and Operation

Forklift Operator Certification 4: Classification and Refueling

Emergency Preparedness and Response

Hearing Protection and You

Lockout Tagout: It Would Have Saved His Life

Lock-Out/Tag-Out

Breathe Safely: The Proper Use of Respiratory Protection

Respiratory Protection and Safety

Excavation and Trenching Safety

Trenching and Shoring in Construction Environments

ILA NW Regional Training Center Agreement - Clark County Fire District 5 - 2026

Final Audit Report 2025-12-03

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