



# Residential Building Permit Application

City of Battle Ground  
 Community Development  
 109 SW 1<sup>st</sup> Street, Suite 127  
 Battle Ground, WA 98604  
 Phone: (360) 342-5046 | [www.cityofbg.org](http://www.cityofbg.org)

DEPARTMENT USE ONLY	
Date Received:	Receipt #:
Permit #:	
ROW Lineal Footage:	ROW Fee:

TYPE OF WORK		
<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition/Remodel	<input type="checkbox"/> Reroof/Reside
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Irrigation
<input type="checkbox"/> Fence	Other:	
CATEGORY OF CONSTRUCTION		
<input type="checkbox"/> 1 & 2 Family Dwelling	<input type="checkbox"/> Accessory Structure	
<input type="checkbox"/> Other (specify):		
DESCRIPTION OF WORK		
JOB SITE LOCATION		
Project Address:		
Subdivision:	Lot #	
PROPERTY OWNER		
Owner Name:		
Address, City, State, Zip:		
Phone:	Email:	
CONTRACTOR		
Business Name:		
Address, City, State, Zip:		
Phone:	Email:	
WA State Contractor's License #		
SUB-CONTRACTORS		
Plumbing:	Mechanical:	
Contractor's License #:	Contractor's License #:	
Phone:	Phone:	
APPLICANT		
Company Name:		
Contact Name:		
Address, City, State, Zip:		
Phone:	Email:	
REQUIRED SIGNATURES		
<i>I certify, under penalty of perjury, under the laws of the State of Washington, that the foregoing is true and correct. (RCW 9A.72.085). I/we agree that City of Battle Ground staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.</i>		
Owner's Signature:	Date:	
Applicant's Signature:	Date:	

NEW SQUARE FOOTAGE/VALUATION			
Projects creating or replacing more than 2,000 sq. ft. of hard surface area require a City of Battle Ground Stormwater application.			
Building sq. ft.			
1 <sup>st</sup> Floor sq. ft.			
2 <sup>nd</sup> Floor sq. ft.			
Garage sq. ft.			
Covered porch/Deck area sq. ft. (combined)			
*Valuation			
<i>*Permit fees are based on materials and labor of work performed.</i>			
TYPE OF UTILITY			
<b>Water:</b>	City <input type="checkbox"/>	CPU <input type="checkbox"/>	Well <input type="checkbox"/>
<b>Sewer:</b>	City <input type="checkbox"/>	CRWD <input type="checkbox"/>	Septic <input type="checkbox"/>
WATER METER SIZE			
<input type="checkbox"/> 5/8"	Other (specify):		

PLUMBING INFORMATION			
ITEM	QTY	ITEM	QTY
Plumbing Fixtures		Install/Alt water piping	
Water Connection		Water Heater (electric)	
Sewer Connection		Sprinkler/Backflow	
Repair/Alt Drain Vent Piping			

MECHANICAL INFORMATION			
ITEM	QTY	ITEM	QTY
Furnace		Vent Hood	
Add/Alt HTG/Cool appliance		Free Standing Stove	
Ductless – Interior Unit /Air handlers up to 10k cfm		Gas Fireplace or Insert	
Single Exhaust Fan to Single Duct		Each Gas Piping System	
Separate Ventilation/Exhaust system		Water Heater (gas)	

ACKNOWLEDGEMENT
I acknowledge that I have provided all the required plans and documents per the attached Submittal Requirements. I understand these are the minimum building plan and permit submittal requirements. <b>NOTE:</b> You will be subject to a minimum two-hour additional plan review fee if you did not supply all of the information as indicated above. The plans examiner may request additional plans and details during review.
<b>Applicant Name (Printed):</b>
<b>Date:</b>
<b>Applicant Signature:</b>

## RESIDENTIAL SUBMITTAL REQUIREMENTS:

*The following information (when applicable) is required to be submitted:*

Fees associated with the application

Completed and signed application

**Two (2) complete sets (1- full size & 1- 11"x17") of legible construction plans, drawn to scale, showing conformance to the applicable local and state building Codes. Plans shall include the following:**

**a. Foundation Plan:**

Show dimensions, anchor bolt sizes and spacing, any hold-downs, footings, connection details, vent size/locations and location of crawl space access.

**b. Floor Plan:**

Show all dimensions, room identification, window size and type, header size, location of smoke/ carbon monoxide detector, water heater, furnace, exhaust ventilation fans, plumbing fixtures, balconies and decks, patio covers, location and construction details for stair and handrails, etc.

**c. Cross Section Details:**

Show size and spacing for all framing members such as floors beams, headers, joist, sub floor, wall/roof construction, insulation values, etc.

**d. Elevation Views:**

Provide elevations for all sides. Exterior elevations must reflect the actual grade. *See architectural variety requirements BGMC 17.106.040.*

**e. Lateral analysis (prescriptive path):** *Information and details for the lateral force resisting elements for the structure shall be provided. Prescriptive designs shall identify the brace wall lines, braced wall panel types and locations, and calculations showing the length of bracing is satisfied. See <https://www.apawood.org/calculator>. Engineered designs shall include calculations, details, and specifications showing how the design meets the design requirements and shall bear a current Washington State Engineers stamp.*

**f. Floor/roof framing plans:**

Required for all floor and roof assemblies. Plans shall indicate member sizing, spacing and bearing locations.

**g. Basement and retaining wall:**

Cross sections and details showing placement of rebar, footing sizes, etc. For engineered systems, see item k below.

**h. Beam calculations:**

For all beams spanning 6 feet or more, or beams supporting/creating a point load.

**i. Manufactured/engineered floor/roof truss design details:**

All engineered framing systems shall be required at intake. Floor systems shall include (2) copies of the manufacturers layout and installation guide. Engineered roof systems shall include an overhead truss framing plan with corresponding labeled truss details.

**j. 2015 Washington State Energy Code:**

Indicate how compliance with WSEC Table 406.2 is achieved.

**Two (2) complete plot plans, (8.5"x11"), drawn to scale and include the following:**

**a.** Accurate representation of the size and shape of the subject parcel(s) including easements of any kind, all lot dimensions and parcel orientation, including north arrow.

**b.** Locations, dimensions and height of all existing and proposed structures on site, including garages, carports, fences, decks, and patio covers. Include dimensions from each other and from all property lines. Show dimensions of eaves projecting beyond a wall or supporting post. Indicate usage of all structures.

**c.** Indicate center line of street(s) and label as public or private.

**d.** Existing and proposed curbs, sidewalks, streets and curb cuts. Indicate placement.

**e.** Fence plan should be added to plot plan; addressing fence height and location. If the fence is submitted with a new SFR there will be no charge.

**f.** Erosion control site plan: Addressing downspout drainage points, storm easements and environmental constraints.

**Two (2) exterior elevation plans (8.5"x11"). *See architectural variety requirements BGMC 17.106.040.***

**Right of Way Requirements:**

- An original Proof of Liability insurance in an amount not less than \$1,000,000 is require for all work conducted within City of Battle Ground right-of-way. City of Battle Ground must be named as 'additional insured'.
- Permittee must agree to the following: The applicant shall defend, indemnify and hold the city, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with activities or operation performed by the applicant or on the applicant's behalf out of issuance of this permit, except for injuries and damages caused by the sole negligence of the city.