Battle Ground Municipal Court

109 SW 1st Street
Battle Ground, WA
98604

Phone: 360-342-5150
Fax: 360-342-5159

For Juror Information:
360-342-5154

In operations of our Municipal Court, the city believes in fair, equitable an efficient access to the justice system for all of our citizens and patrons, adhering to the highest standards of ethics and impartiality in applying the laws of our community.



Rev. 4/2022

JUROR INSTRUCTIONS

The United States Constitution and the Washington State Constitution guarantees all people the right to trial by an impartial jury. Justice ultimately depends in large measure on the jurors who serve in our courts.

If you have received a Juror Questionnaire from Battle Ground Municipal Court, you are being summoned to serve as a juror for the Battle Ground Municipal Court for just (2) weeks. You will be "on call" for the (2) weeks as indicated on your Juror Questionnaire, however, typically, you will be only asked to report on Tuesdays. We make every effort to not ask anyone to serve more than once during their juror term. Our jury trials are typically for one day only and are usually scheduled on Tuesdays; although, there may be a need for an occasional change.

You will need to complete the Juror Questionnaire and return it to the Court ***prior to your term of service***. Next, you will receive a letter from the court providing instructions on when you shall begin calling the Jury Information Line. You will begin to call in the Friday night before your term of service begins and every Friday evening thereafter throughout the term of your service. The line recording will be updated after 5:30 p.m. each Friday night. The recording will give you information as to when the next trial is scheduled, what trial(s) have been canceled, and when you will need to call in next or if/when you need to appear.

The instructions on the recording will be provided by Juror Number, if there is a scheduled Jury Trial. Your "Juror Number" and your term of service will be listed on your juror summons, please retain that document for your reference.

When you are directed to appear in court, you will not necessarily be on the jury panel. First, there will be jury selection. Six jurors, and one alternate will be chosen to serve on the jury. The remaining people will be able to leave and their names will go back into the pool for the remainder of the juror term.

There are no automatic exemptions from jury duty. A prospective juror may be excused from jury services by the court only upon showing of undue hardship. If you are making a request to be excused for medical reasons, you must provide a written notice from your physician along with our request. Any other excuse requests must be made in writing and will be reviewed by the Judge who will make the determination and notify you by mail if your request ***is granted*.**

We ask that when you report for jury duty that you not wear any perfume, or cologne, due to allergies. You may want to bring a sweater as the courtroom can be cool at times. We also ask that your cell phone is turned off while you are in the courtroom.

You will receive $10.00 a days for report, plus mileage.

If you have any further questions about jury duty, please contact the
Battle Ground Municipal Court staff at 360-342-5150
Monday through Friday, 9:00am—5:00pm